



# **New Zealand Pony Clubs Association Inc.**

## **2009 NZ Inter Pacific Team Selection**

### **Criteria and Guidelines**

#### ***Enclosures:***

Candidate's information – 2 sets which include:

- Checklist
- Candidates Application form
- Rider Participation and Indemnity Agreement
- International Team Responsibilities form
- Candidates 'Travel' form for selection weekend
- A copy of the proposed programme for the selection weekend

Area Information:

- Area selection / candidate information sheet
- Candidates information – 1 set for the Area Secretary
- United States Pony Club – first notice of exchange.
- Area selection statistic information form

## ***AREA SELECTION / CANDIDATE INFORMATION AND FORMS***

The Inter Pacific Exchange is a biennial rally where six countries contest the Nations Cup. The competing countries are Australia, Canada, Hong Kong, Japan, New Zealand and the United States of America. Each country is rostered to host the rally once during a twelve-year period.

The rally is generally between ten and twenty days in length and involves sight seeing, extra equestrian competition/activities and the Nations Cup. More often than not the extra competitions are in scrambled teams and have included Horse Trials, Ride and Tie and Combined Training Events.

Accommodation varies from host country to host country and has involved motels, billeting and camping.

The tour concludes with The Nations Cup, a two round show jumping competition with a jumping height of up to 110cms.

### ***Criteria for the selection of the NZ Team***

The NZPCA selection policy states "that the best five riders be selected to represent NZ at an IP Rally Exchange". The invitation from the host nation is usually for five riders, but for the 2009 exchange, a team of four riders will be selected to represent NZ.

### ***Area's responsibilities***

- To hold a selection trial to select up to two candidates to go forward to the national selection. The selection should be based on the NZPCA selection procedure, i.e. it is recommended that the forms required for the national selection be used.
- Ensure that the forms of the successful candidates from the area selection are completed correctly including Rider Participation Agreement and Indemnity form and the International

Team Responsibilities form signed and that each candidate includes two passport size photos.

- At the selection, prospective candidates to be informed that, post Nations Cup and subject their availability, NZ Team members (riders) are to make themselves available to attend nominated Area, Club and Branch competitions and functions. Also, NZPCA may invite them to speak at the first conference following their return from the Nations Cup.
- Payment for the candidate's accommodation and meal costs must accompany the candidate's application form otherwise the application will be declared invalid. Areas **must** inform the candidates of the costs associated with parents and supporters intending to come to the selection of the NZ Team.
- Areas are responsible for the travel arrangements of their candidates to the national selection.
- Please complete and return the Area statistic information form along with the application form.
- Application forms with payment must be received by the Executive Officer by the closing date.

## ***Criteria for Area Selection***

The 16 Areas in New Zealand are invited to send up to **TWO CANDIDATES** forward to the National Selection. Each candidate must:

1. Be a financial member of NZPCA.
  2. Have fulfilled the criteria for the number of working rallies.
  3. Be 17 years old at the start of the Inter-Pacific Rally but must not have reached their 21st birthday before the first day of January in the year of the Exchange.
  4. Be a holder of B Certificate Exam or higher.
  5. Be a proficient rider and handler of unfamiliar horses in all situations including horse management, dressage, cross-country and particularly show jumping.
  6. Be a good ambassador for both their Pony Club and country and be able to fit into a team situation.
  7. Complete the application form and associated forms.
  8. Include two passport size photos and **NOT** a coloured photocopy of a photo (*approx 40mm wide x 50mm long – no bigger!*)
  9. Sign the Rider Participation Agreement and Indemnity and the International Team Responsibilities forms.
- Areas are advised to use the NZPCA application form for their selection.
  - Application forms should be neatly hand written by the candidate.
  - We suggest that candidates photocopy the application form in order to write a draft copy.
  - The application form and other documentation for the national selection must be received by NZPCA by the closing date in order for the application to be valid.

## ***Format of the National Selection***

- Candidates will stay at Nga Tawa on Friday and Saturday nights and attend both evening functions.
- The weekend begins with a light meal on Friday evening and is an opportunity for the candidates, selectors and officials to meet.
- The riding and interview times will be allocated on Friday evening.
- Candidates are requested to dress appropriately for the formal interviews and riding attire should include a riding jacket. (Candidates riding first will have an opportunity to change

for the interview section and conversely, candidates with the interview first will have an opportunity to change into their riding attire for the riding section).

- Both the interview and riding panels will consist of three selectors.
- The riding section and interviews will run simultaneously.
- Candidates will be paired for the 30-minute interviews. (Subjects covered could include topics based on information contained in the candidate's application form, pony club structure, sport, general knowledge, N.Z. geography, politics, race relations and knowledge of the host country)
- The riding section will take place in groups of 3 for a total of 50 minutes duration. Each candidate will be required to ride 2 or 3 unfamiliar horses participating in dressage and show jumping.
- Once candidates have completed their interview and riding they are free to watch or relax. A swimming pool is available at Nga Tawa.
- The team will be announced at the Saturday evening dinner.
- The team will be required to meet with the Team manager on the Sunday morning for a tour briefing and to take measurements for the team uniform.

**Proposed Timetable - Friday Evening** – see the proposed programme sheet.

### ***Area's Financial Commitment on having a Candidate Selected***

- Areas with a successful candidate will be required to contribute up to \$1500.00 to NZPCA per candidate. To be paid within two calendar months of the rider being selected.

### ***Team Member's Financial Commitment upon Selection***

1. In addition to the above, each team member will be required to contribute up to maximum of \$2500 towards the Exchange – paid to the NZPCA. (*Note: the final amount will be known when all costs have been finalised.*)

2. Each team member will be responsible for the payment of the following:

- Travel to and from Auckland airport
- Team training prior to departure
- Visa application fees
- NZ Airport/ Departure Tax (if not included in ticket price)
- Excess baggage
- Any stop over fares and taxes
- Gifts (for host families if billeted)
- Personal spending money.

## Checklist on returning the Candidates Application Form

(Please attach this form to the front of each of the candidates application form)

For the application to be valid, the following information must be enclosed.

- Candidates Application form
- Rider Participation and Indemnity Agreement
- International Team Responsibilities form
- Two passport size photos (*approx 40mm wide x 50mm long – no bigger!*)
- Candidates ‘travel’ form for selection weekend
- Cheque enclosed for the payment of the Candidates accommodation and meals and any supporter meals.

*(Note: Checklist must be checked off by the Area Secretary prior to posting the application form. Area Secretary must also check that the application form has been correctly filled in including all required signatures)*

- Area selection statistics information form