



## NEW ZEALAND PONY CLUBS ASSOCIATION INC.

### Procedure for Cross Crediting Overseas Pony Club Certificates to NZPCA Certificates

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Members wishing to cross credit current overseas Pony Club certificates to the relevant NZPCA certificates must apply in writing to the NZPCA Coaching & Training Administrator.

This application must include:

- Applicant's contact details including details of the Branch/Club they are currently a member of.
- A copy of their current overseas certificate showing country of origin, level of certificate and name of Club.
- A covering letter from their current Club endorsing the application.
- Any additional information pertinent to the overseas certificate level.
- Any available syllabus information for the overseas certificate currently held.

Each application will be considered on an individual basis in relation to the content and its similarity to the relevant NZPCA certificate.

**Attachments:** Nil

**Contact:** Executive Officer  
NZPCA  
P.O. Box 8626  
HAVELOCK NORTH 4157

Ph/Fax (06) 873 5464  
Email: [nzpony@xtra.co.nz](mailto:nzpony@xtra.co.nz)

**Original Issue Date:** June 2010

**Date Last Reviewed:** June 2010

**Next Review Date:** June 2012

**Reviewed by:** Review Committee

**Approved by:** Committee of Management

**Document Number:** TR6.38

Please refer to <http://www.nzpca.org/resources> for any updates or new developments.