NEW ZEALAND PONY CLUBS ASSOCIATION INC.

H & A CERTIFICATE
ASSESSMENT FORM

Assessment for: H ☐ A ☐

Name: _____

Address: _____

Email: _____ Phone: _____ Club: _____

Selected Exam Venue: _____ Exam Date: _____

The candidate has been ASSESSED on (date) _____ by Assessor _____

Assessor: _____ Assessment Date: _____
Signature

Name of Mount: _____

ASSESSMENT:

1. The official **ASSESSMENT FORM** must be sent by the Club to the NZPCA Coaching & Training Administrator at least **SIX WEEKS** prior to the selected exam date.
   - The assessment form may accompany the candidate's APPLICATION FORM if the assessment has been carried out at the time of lodging the application.
2. The Assessment fee of $**96.00 (incl. GST) payable by the candidate** must accompany this Assessment form.
3. In the event of the candidate NOT passing the assessment, it is the duty of a **Club Official** to notify the Coaching & Training Administrator immediately.
4. If the candidate cannot attend the examination, the C&TA must be informed immediately.
5. The **SIX WEEK** rule will be strictly adhered to in the interest of organisation and administration.

Checklist for District Commissioner

☐ ACCEPTANCE FEE of $96.00 (GST Incl.) - paid by the candidate is enclosed

☐ Copy of Record Card/s and Rally plans for A certificate enclosed

I verify that the above information is correct.

District Commissioner: _____ Date: _____
Name: Signature

ASSESSMENT FORM MUST BE LODGED WITH THE **NZPCA Coaching & Training Administrator**
AT LEAST **SIX WEEKS** PRIOR TO THE SELECTED EXAM DATE

SEND TO: NZPCA Coaching & Training Administrator
50A Lawrence Road,
R. D. 4,
TUAKAU,
AUCKLAND 2694
Ph: (09) 236 8654
Email: coachingpony@xtra.co.nz