



NEW ZEALAND PONY CLUBS ASSOCIATION INC.

JOB DESCRIPTION

TITLE:	Area President
CRITERIA:	Financial Adult or Life Member of a Club within the Area Be familiar with all NZPCA Rules and in particular the Area Rules Be familiar with all NZPCA Policies and Procedures
APPOINTMENT:	Elected at an Area Annual General Meeting
TERM OF OFFICE:	One year
REMUNERATION:	Nil or by arrangement with the Area Committee
PURPOSE:	To provide sound leadership To uphold the principles of the NZPCA, the Fair Play Charter and the Code of Conduct To uphold the objectives of the Area
KEY TASKS:	<ol style="list-style-type: none">1. To uphold the objectives of the Area.2. To chair Area Meetings.3. To present a written Annual Report at the AGM.4. Liaise regularly with the Area Secretary, Area Treasurer, members of Area Committee and the Area Delegate to Committee of Management.5. Be available to speak or meet with Clubs/Branches as requested.6. Be available to advise DC's, Club Officials if requested.7. Attend annual Area events.8. Ensure that the necessary annual planning is carried out to deliver NZPCA Strategic Objectives.
Contact:	Executive Officer NZPCA P.O. Box 8626 HAVELOCK NORTH 4157 Ph/Fax (06) 873 5464 Email: nzpony@xtra.co.nz
Original Issue Date:	February 1996
Date Last Reviewed:	October 2008
Next Review Date:	October 2010
Reviewed by:	Review Committee
Approved by:	NZPCA Committee of Management
Document Number:	JD5.19

Please refer to <http://www.nzpca.org/resources> for any updates or new developments.