



NEW ZEALAND PONY CLUBS ASSOCIATION INC.

Policy on D – B Certificate Examination Fees

Purpose:

To provide consistency in examination fee charges and travel reimbursement throughout Pony Clubs in New Zealand.

Procedure:

1. Candidates must not be charged a fee higher than the fee shown in the table below.
2. Not all Examiners will expect to receive a fee for examining but they must be reimbursed for their travel.
3. Should the examiners fee exceed the fees from the candidates it is the responsibility of the Club/ Branch to subsidize the difference.
4. **Travel reimbursement** – must be offered at the NZPCA current rate. (.55c per km (effective 1st March 2007.)

Examination Fee Charges:

Exam	Candidates Fees	Examiners Fees
D	Candidates are <u>not</u> to be charged for their D Exam.	Examiners are not expected to receive a monetary payment. A small gift such as a box of chocolates, cake, plant or petrol vouchers etc.
D+	Up to a maximum of \$10 per candidate.	No travel reimbursement.
C	Up to a maximum of \$15 per candidate.	Half day fee - max \$30 + travel reimbursement.
C+ (Half Exam)	Up to a maximum of \$25 per candidate.	Half day fee - max \$35 + travel reimbursement.
C+ (Full Exam)	Up to a maximum of \$35 per candidate	Half day fee - max \$40 + travel reimbursement.
B (Half Exam)	Up to a maximum of \$35 per candidate	Half day fee - max \$45 + travel reimbursement.
B (Full Exam)	Up to a maximum of \$35 per candidate	Half-day fee - max \$50 + travel reimbursement.

A half day is a maximum of 3 1/2 hours and any time over that must be negotiated with the examiner.

Technical Delegates

Travel reimbursement – must be offered at the NZPCA current rate. (.55c per km (effective 1st March 2007.) Any other reimbursement / gift are at the discretion of the organisers.

Attachments: No attachments

References: JD5.13 Pony Club Examiners
JD5.17 Examination TD's

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Please refer to <http://www.nzpca.org/resources>
for any updates or new developments.