



NEW ZEALAND PONY CLUBS ASSOCIATION INC.

Policy on Rule Changes

Purpose

To ensure that there is consistency with the process and dissemination of new or changes to the NZPCA Rules and Regulations.

Procedure for amending/rescinding Association, Area, Club and Branch Rules

- (a) Changes to Association, Area, Club and Branch Rules are required to be in the form of a remit which will be presented to an Association AGM. Proposed changes need to be with the Executive Officer 10 weeks prior to the AGM – refer to Association Rule 22(b).
- (b) The respective rule books will be updated following the NZPCA AGM with the rules becoming effective immediately following the AGM.
- (c) Notification of changes to Association, Area, Club and Branch rules will be communicated, in the AGM minutes. They will also be notified via the Notices to Clubs and by way of the NZPCA website.

Procedure for amending/rescinding Certificate, Horse Trial, Dressage and Mounted Games Rules

1. The subcommittees are responsible for the development of respective rules.
2. The subcommittee will present the rule to COM October meeting.
3. The subcommittee is responsible for cross referencing other rules/documents which will be affected by the rule change.
4. The rule change will be presented on the appropriate form - PP4.03a.
5. Once the rule has been ratified by the COM, it will become effective immediately.
6. The respective rule books will be updated after the October meeting each year.
7. Rule changes will be notified in the October Notices to Clubs and on the Website.
8. ESNZ Rule changes for eventing or dressage which are ratified at their June AGM may require the endorsement of the COM before the October meeting. The endorsement of any rule will be recommended by the relevant subcommittee and be presented on the appropriate form for approval by the Association Executive. Such new rules will be communicated to clubs by email and hard copy.
9. Notification from ESNZ is required for any rule change. This must be received by the Executive Officer and forwarded to the appropriate chairperson.

Attachments: PP4.03a 'Rule Changes Form'

References: NZPCA Rule Books
NZPCA JD 5.05

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Please refer to <http://www.nzpca.org/resources>
for any updates or new developments.