



NEW ZEALAND PONY CLUBS ASSOCIATION INC.

Minutes of the 65th Annual General Meeting and Conference held on 17th, 18th and 19th June 2011, at the War Memorial Conference Centre, Napier.

Friday evening

On behalf of the Conference Organising Committee, Cathy Forde, Heretaunga Pony Club, welcomed delegates to the 65th Annual General Meeting and Conference and wished everyone present a pleasant and happy stay. Cathy introduced Kevin Hansen to open the Conference and Tiny White, the guest speaker.

Kevin Hansen, past President of Equestrian Sport NZ and organiser of the HOY show opened conference and reflected on the importance of Pony Club in the equestrian world.

Guest speaker, Tiny White spoke on her involvement with Pony Club as a founding member of the Heretaunga Pony Club. Heretaunga was the first Club formed in New Zealand and that of course was by Dorothy Campbell, OBE, the founder of the Pony Club movement in New Zealand.

Tiny remains very much involved in all things equestrian and is the Patron of Equestrian Sport New Zealand. She also received a Volunteer Award at the 2010 conference and spoke to delegates on her involvement as a coach. Tiny confessed to never having attained D certificate and as a result was awarded an Honorary D certificate, much to the delight of delegates.

APOLOGIES

Elaine Knox-Thompson and Suzanne Dickens, Honorary National Coaches (Taupo), Bob and Joan Stringer (Hurunui PC), Jolin Morel (Manawatu PC), Keith Bennett (Manawatu PC), Manawatu PC, South Otago PC, Parenga PC, Taranaki Area PC, Carol Whaley (Waitemata Rodney Area PC), Gill Kingsbury (Ashburton South Canterbury North Otago Area PC) and Cyril Yearbury (Waikato Area PC).

PRESENTATION OF 2011 ACHIEVER AWARDS

Pony Club Achievers Awards were presented by Marj Steiner – Six applicants were selected from 17 nominations representing 9 Areas. The successful applicants, except Jolin Morel Hannah Trott who were not present, were presented with a framed 'Certificate of Achievement', an accompanying citation and a especially commissioned cap. The awards are awarded in two categories – **Category A:** To nationally recognise high achievements of Pony Club riding members and **Category B:** To nationally recognise a dedicated Pony Club member or Coach (all under the age of 25 years). The selection panel acknowledged and recognised all unsuccessful applicants with a certificate of merit.

Kerry Currie, Training Chairperson announced the successful Achievers.

Category A

Jolin Morel is 19 years old and is a member of the Manawatu Pony Club. He has had 11yrs in Pony Club and holds B Certificate. He has represented his Area at both Dressage and Horse Trials in 2009, 2010 and 2011. He was placed 2nd in the NZ Junior Eventing Championships in 2010 and 3rd in the Young Rider Eventing Championships in 2011 and events at Intermediate Level. He has gained scholarships in NCEA Y12 for chemistry and geography and in Y13, he did Massey University papers in chemistry and calculus and gained a scholarship in classical studies, biology and chemistry. At present he has an A average at University. Jolin coaches at Pony Club level and assists with judging and setting up at shows and HT.

Francesca Silver is 17 years old and is a member of the South Wairarapa Pony Club. She has had 8½ yrs in Pony Club and holds B Certificate. She was a member of Wairarapa Wellington team to the 2009 Horse Trials Champs which placed 2nd and also won the Team Management Award. She was member of 4th placed HOY show jumping team in 2011. She was also the winner of the NZ Junior ODE National Eventing Championships 2011 on a horse she schooled herself. Francesca was dux of Y11 at College and was a honours student in 2010. She received a sports award for athletics 2009 and 2010 and achieved three triathlons with merit in 2011. She helps with fundraising, working bees and is a demo rider for coaches and examiners clinics.

Katie Meredith is 17 years old and is a member of the North Canterbury Pony Club. She has had 12yrs in Pony Club and hold B Certificate. She attended the South Island Pony Club show Jumping Champs in 2011 where the team was placed 4th, was the winner of the 2010/11 Young Riders series at 1.40m, 3rd in Junior Rider of the Year at 2011 HOY, 1st in Intermediate Rider of the Year, was a member of the NZ Trans Tasman Young Rider Team 2011 and she qualified for the 2010 Youth Olympics. She has numerous other Show Jumping success at 1.30m and 1.40m. Katie has NCEA merits and excellences in Level 3 and is a member of the school orienteering team. She coaches at her Branch and is an active member of the Junior Committee, coaches Pony Club teams and mentoring team members.

Hannah Trott is 17 years old and is a member of the North Taranaki Pony Club. She has had 10 years in Pony Club and holds B Certificate. She was a member of the winning Horse Trials Champs Team in 2010 and in 2011, was runner-up for the A1 cup. She was the winner of the area dressage trial 2010 and a member of the area dressage team in 2010/2011. She was a member of the winning HOY show jumping team in 2010. She was also a member of the winning show hunter champs team and 1st in equitation and overall in Hacks. She was a trialist for the Inter Pacific Selection 2011 and a member of the 2011 Games team at Zone 3 finals. Hannah is currently working towards A certificate, coaches at D/D+ level, coaches games and helps out at Pony Club.

Category B

Kirsty Parsons is 17 years old and is member of the Heretaunga Pony Club. She has had 8yrs in Pony Club. She coaches at Pony Club at D/D+ level and enjoys helping and passing on knowledge to others in Pony Club. She was awarded the Dooney Cup for her willingness and achievements in Pony Club. Kirsty has received sports colours in equestrian 2010 and 2011. In 2011, she was awarded the Emily McGregor Cup for Y11 for enthusiasm, integrity, courage and loyalty. She also competes at show hunter, eventing and dressage.

Farran Ormond is 20 years old and is a member of the West Auckland Pony Club. She has had 10 years in Pony Club. She serves on her Branch committee and is grazing manager at her Branch. She was the recipient of the Yolande Morgan Award in 2010 for exceptional participation and contributions to Pony Club. She coaches and helps younger riders. Farran was chosen as one of three finalists in the Lion Nathan Customer Service Person of the Year. She also participates in Funds for Heart fundraising.

PRESENTATION OF 2011 VOLUNTEER AWARDS

Pony Club Volunteer Awards were presented by Marj Steiner – Each Area was eligible to nominate **one** person or a couple who they consider has/have given exceptional and long term service to Pony Club in their Area. The recipient(s) were announced at Conference and presented with a plaque and a citation recognising their service. Fifteen Areas sent in nominations. Heather Grant, Vice President, announced the successful Volunteers. The recipients were:

Gillian Kingsbury has been on the executive of Rakaia/Ashburton PC for many years. Attended first instructors' course at the age of fifteen. Coached at Mill Creek. Head Coach Rakaia 1976-2010. Chief Coach Ashburton PC 1980-1996. Appointed C Certificate Examiner 1962, later becoming a B Examiner. C.O.M. 1996-2007. Member of HT/Games/ECTP/Dressage Committees. Chairperson, Training Committee four years. NZPCA representative on the EITO. Coached/Managed local/area teams. Inaugural Member SI SJ Championship. Her true love is coaching. Her greatest reward is seeing young riders improve their riding/horsemanship skills. Introduced changes to coaching schemes. Her motto is "Don't thank me, just pass on that knowledge to other riders."

Graham Bennett joined the Manurewa Pony Club when his grand-daughter began riding sixteen years ago. In 1999 he became President of the Branch and continued in this role until the Branch closed in 2010. Graham was always the first to volunteer to do the hard work and run events. In 2001 he became District Commissioner of Manukau City District Pony club and ten years later is still DC. He attends monthly Area and Club meetings, NZPCA conferences, and all four Branch meetings every month, where he is always available to give advice. Graham's contribution to the Zone Games has been outstanding. He has constructed and stored all the equipment and played a key role in the preparation and running of the games.

Marie Boal's Pony Club career started in 1946 at Christchurch's first official rally. She joined Ellesmere in 1972, becoming head coach in 1974, and still holds this title today. Some achievements are:- Christchurch Chief Coach and Assistant D.C. 1985-89; Life Member of Ellesmere 1987; Life Member of Christchurch 1989; Pilot Coach for ECTP founders Elaine Knox-Thompson and Suzanne Dickens; graduated C+ level 1993. ECTP D & C level Area coordinator/marker/assessor for over fifteen years. Marie judges P.C. Dressage and A & P Showrings, assesses A & H, facilitates courses to C level and received the QSM in 1998 for services to P.C.

Jane Von Dadelszen began her involvement in Pony Club as a parent in 1982 and has been a stalwart of Pony Club in Hawke's Bay. She has been Secretary, Head Coach and is currently President of Wanstead Branch. In 2002 she was elected District Commissioner of Central and Southern Hawke's Bay – a position recently relinquished. Jane joined Area committee in the 1990s. She has managed many dressage and eventing teams to National Championships and is currently Vice President. Her passion for riders at all levels in all disciplines has been a keystone of Jane's involvement. Her insistence on high standards of rider behaviour and fair play reflects her philosophy of Pony Club developing the rider as a whole person, not just an athlete.

Ngairé Homersham has been involved in Pony Club for 28 years. During this time Ngairé has been a very supportive parent, coach, committee member, and office holder. Ngairé is District Commissioner of Taumarunui and District Pony Club, a position she has held for 11 years. Ngairé has been a Club Delegate to the King Country Area and NZPCA AGM for many years. Ngairé's support of the pony club movement over the years has been nothing short of exceptional. She has been an awesome coach to the junior riders. She holds her C level ECTP Certificate, is always at rallies, working bees, working at Club and Area competitions and is always thinking of the riders. Ngairé is a true grass roots supporter.

Ann Crawford is an active member of Westport Pony Club and has served as District Commissioner, Head Coach and formed the Inangahua Branch of Reefton PC, before becoming Head Coach from 1981 to 1984. As Secretary of the West Coast Liaison Committee, (representatives from all West Coast Pony Clubs) from 1977 to 1982, Ann was instrumental in the first West Coast PC camp hosted at Reefton in 1979. She donated the Crawford Trophy in 1982 for a team ODE competition which has been part of the annual calendar ever since. After moving to Marlborough and qualifying as a ESNZ List 2 Dressage Judge, her support for grassroots Pony Club continued. With special focus on dressage, now back on the West Coast, Ann continues to provide instruction, encouragement and support to local Pony Club members.

Pam Forrest has been actively involved in Pony Club since 1960, firstly at Hunterville where she became Head Instructor for eight years. After leaving Hunterville, Pam coached at Marton, Opiki-Linton and is currently Petre's Head Coach. Pam's contribution as examiner, dressage and show jumper judge continues, as does her nurturing and encouraging riders to achieve their goals. Six years Rangitikei Pony Club's Chief Instructor, twenty years Club President, twenty-eight years Manawatu-West Coast Area delegate, Rangitikei's delegate at numerous NZPCA Conferences, attributed to Life Membership in 1993. Her fifty-one years of commitment and dedication to the Pony Club movement is unsurpassed.

Rei and Ray Owens started their involvement with the Peninsula Pony Club Branch about 1963, as parents, becoming actively involved at Branch, Club and Area level. Rei became an Instructor, Head Coach, Dressage Coach and Judge and District Commissioner. Ray was into the practical side building fences for cross country and show jumping and setting up for one day events etc. He was President of the Branch and was a serving committee member for several years. As their own children grew up they continued to be heavily involved in the Branch, nurturing young riders. They have floated horses all over

the Otago region and further a field for the children of the Branch at their own expense. They have always shared their ponies giving unmounted children a pony to ride for a season or two. Riders in the Otago Southland Area and further a field have greatly benefited from the passion, commitment and participation of Rei and Ray.

Peter Robinson has contributed over 27 years' service to the Opunake Pony Club. His Pony Club involvement began as a riding member in 1957 and continues today with all our events. He was DC for nine years and on the Area Committee for sixteen. With three children eventing, it was inevitable he became a Horse Trials Technical Delegate and for over seventeen years, he has officiated at most events in Taranaki giving his time and expertise freely. Peter is a worthy recipient of this volunteer award not only for his long standing contribution to Opunake but also to the Taranaki Area.

Cyril Yearbury started his long association with Cambridge Pony Club as a founding riding member in 1947, returning as a married man to support his children filling various positions on the committee including the role of District Commissioner for several years. Cyril chaired the committee for the NZPCA Horse Trial Champs hosted by Waikato in 1988. For 25 years Cyril was the driving force behind the North Island Pony Club Show Jumping Champs. Cyril with a group of like minded Pony Club parents had the inspiration to hold these Champs many years ago and set about obtaining the necessary funding and equipment to hold them. Every year Cyril was on the committee working long and hard to guide the fellow members into building the Champs into the success they have become. Cyril has always been available to judge, help and inspire all pony club riders. Cyril continues his involvement with Pony Club as Patron of Leamington Branch of Cambridge Pony Club and also Patron for the Waikato Area. Cyril is a great historian and source of information. Waikato Area Pony Club would like to acknowledge the huge amount of time, passion and energy Cyril has devoted to Pony Club.

Carol Whaley was an instructor from late teens, held positions of both President and Secretary of North Shore Branch, and was Waitemata District Delegate to Area. Treasurer of Waitemata Rodney Area for 23 years and also the Treasurer for 2 NZPCA Champs hosted by the Area. Dedicated Dressage Judge – judging at Horse Trial Champs twice, Zone Dressage final once, and continues to judge all levels including Area Trials, in Zone 1. She is a retired C+ Examiner and is still doing C Certificate Exams and is our Area O Certificate Co-Ordinator.

Jerry Brockhouse has been involved in Pony Club for over 30 years, providing a steady, reasoned voice on committees at Branch, Club and Area level. He and his wife Margaret founded the Te Marua Branch of Hutt Valley Pony Club in 1979. Jerry was also HVPC President and DC. He was a founding committee member of Battle Hill Eventing with input into the design and construction of that course and the course at Te Marua. Retirement for Jerry sees him travelling from Foxton most weekends during the season building very rideable but challenging Show Jumping courses for Pony Club, ESNZ and A&P shows.

2011 INTER PACIFIC

Three members of the NZ Inter Pacific team, Oliver Steele, Holly Morrell and Lauren Cooney were present at conference and gave a short report of the recent tour.

They thanked organisers and in particular Heather Truman, Chairperson of the NZPCA Inter Pacific Committee, David Gibbons for organising the southern North Island venture, Allan Ferguson, Viv Johnston and the Waikato Committee for the Waikato week. They also thanked the horse owners for allowing their horses to be ridden strangers.

All three urged riding members to gain B certificate and trial for their Area as the national team selection was a great experience in itself. To be a New Zealand Pony Club representative was a great honour and they each made friends that they know will remain so for many years.

PRESENTATION OF 'COMMITTEE OF MANAGEMENT RECOGNITION OF SERVICE' AWARDS

Outgoing Committee of Management (COM) members were thanked for their contribution to Pony Club. The 65th year of Pony Club in New Zealand was a time to reflect on the past as it marked the end of the Committee of Management era and the start of the new era under the governance of a Board. Each COM member was presented with a plaque and certificate recognising their contribution.

Delegates serving less than 1 year – **David Gibbons** (Manawatu West Coast), **Dave Wilkinson** (Waitemata Rodney), **Mary Adams** (Otago Southland) and **Tony Gibson** (Wairarapa Wellington).

Delegates serving 2 – 5 years – **Maureen Chamberlain** (Ashburton South Canterbury North Otago), **Geraldine Rae** (Canterbury), **Heather Grant** (Hawkes Bay), **Robin McIldowie** (Gisborne Wairoa), **Steve Kitching** (Franklin Thames Valley), **Rachel Haddrell** (Northland), **Evelyn Cooper** (King Country).

Delegates serving 6 or more years – **Allan Ferguson** (Waikato), **Kerry Currie** (Auckland), **Heather Truman** (Marlborough Nelson West Coast), **Lynley Price** (Bay of Plenty), **Pat Perkins** (Taranaki).

Marj Steiner and **Nicky Williams** were also recognised for their contribution.

PONY CLUB MANUAL 3 LAUNCH

Kevin Lawrence spoke to delegates on writing Manual 3. Kevin thanked Jean Harris for the drawings and Jeni Bassett, Annie Studholme and Barbara Harvey for the photographers. He also acknowledged the input his fellow National Coaches had

contributed along with proof readers Jennifer Howard, Evelyn Cooper and Kerry Currie. Unfortunately shipping delays meant the Manual was not present at conference for delegates to take home.

SATURDAY

Workshops covered were:

- **Workshop #1** – National Coaches – **Kevin** - Teaching and Coaching Styles; **Peter** – Safety; **Jennifer** – Words/Communication; **Nicola** – Psychology; **Kay** - Coach Development; **Jacque** - Qualities of a Coach.
- **Workshop #2** - Open forum – NZPCA Strategic Plan - Board
- **Workshop #3** – Riders Workshop - **Claire and Simon Wilson** will be with the riders to talk about their experiences, horse and rider reparation, motivation. After lunch the riders will go to the NZPH stud at Ocean Beach.
- **Workshop #4** – Roles and Duties of Head/Chief Coaches and the RALLY – (**Coaching & Training Management Committee**)
- **Workshop #5** - Roles and Duties of Branch, Club and Area Presidents / Secretaries / Treasurers and District Commissioners Responsibilities, running a good meeting, financial reporting etc. (**Sport Hawkes Bay**). Workshop # 4 and 5 repeated were repeated after afternoon tea.
- **Workshop #6** – Minimum requirements for an ODE – maintaining standards and general discussion – (**Horse Trials Management Committee**)
- **Workshop #7** - Area Forum - 1 Delegate per Area - (**Board**)

A Dinner/Dance was held in the evening at War Memorial Conference Centre with the theme ‘Art Deco – Putting on the Ritz’. Everyone thoroughly enjoyed themselves.

SUNDAY MORNING – AGM, Motions and Items of Business.

1. APOLOGIES

Elaine Knox-Thompson and Suzanne Dickens, Honorary National Coaches (Taupo), Bob and Joan Stringer (Hurunui PC), Jolin Morel (Manawatu PC), Keith Bennett (Manawatu PC), Manawatu PC, South Otago PC, Parenga PC and Taranaki Area PC.

THAT these apologies be accepted.

A. Atkins/H. Grant

Carried.

Marj explained the voting system to the Delegates.

2. ADOPTION OF STANDING ORDERS

THAT the standing orders be adopted.

P. Hawker/R. Page

Carried.

3. ROLL CALL

Area	Area/Club	Del/PV	Name	# of Votes/Area & Club
	Areas			
ASN	Ashburton SCNO Area	Del	Maureen Chamberlain	1
AUK	Auckland Area	Del	Kerry Currie	1
BOP	Bay of Plenty Area	Del	Lynley Price	1
CBY	Canterbury Area	Del	Geraldine Rae	1
FTV	Franklin TV Area	Del	Steve Kitching	1
GW	Gisborne Wairoa area	Del	Robyn McIldowie	1
HB	Hawkes Bay Area	Del	Donald Alexander	1
KC	King Country Area	Del	Evelyn Cooper	1
MNW	Marlborough Nelson WC Area	Del	Heather Truman	1
MWC	Manawatu WC Area	Del	David Gibbons	1
OS	Otago Southland Area	Del	Mary Adams	1
TAR	Taranaki Area	Del	Susan Grayling	1
WAI	Waikato Area	Del	Viv Johnston	1
WR	Waitemata Rodney Area	Del	Karyn Barnaby	1
WW	Wairarapa Wellington Area	Del	Meredith Vollebregt	1
	Clubs			
ASN	Ashburton	Del	Jane Withers	
ASN	Ashburton	Del	Annie Dewar	3
ASN	South Canterbury	Del	Adrienne Bishop	3

Area	Area/Club	Del/PV	Name	# of Votes/Area & Club
ASN	South Canterbury	Del	Stephanie Bishop	
AUK	Auckland District	Del	Lorna Stewart	3
AUK	Manukau City District	Del	Graham Bennett	3
AUK	Manukau City District	Del	Marian Galvin	
AUK	Pointways	Del	Andrea Menzies	1
BOP	Rotorua District	Del	Bryan Wales	
BOP	Rotorua District	Del	Diane Davis	3
BOP	Taupo & District	Del	Janese Valentine	3
BOP	Taupo & District	Del	Karina London	
BOP	Tauranga	Del	Lynda Norris	3
BOP	Tauranga	Del	Tracey Buchanan	
BOP	Whakatane District	Del	Wendy Rowles	3
BOP	Whakatane District	Del	Lynne McIntyre-Paul	
CBY	Christchurch	Del	Lorraine Martini	3
CBY	Christchurch	Del	Rick Page	
CBY	North Canterbury	Del	Nicki van Kruiningen	
CBY	North Canterbury	Del	Liz Thomas	3
FTV	Franklin District	Del	Kirsty Guilfoyle	3
FTV	Franklin District	Del	Wayne Raymond	
FTV	Te Kauwhata District	Del	Sharon Amundsen	
FTV	Te Kauwhata District	Del	Sally Essex	2
GW	Gisborne	Del	Vicky Mottart	
GW	Gisborne	Del	Kim Moss	2
GW	Wairoa	Del	Sue Wilson	
GW	Wairoa	Del	Sue Ferris	1
HB	Central Hawkes Bay	Del	Pheasant Riordan	3
HB	Central Hawkes Bay	Del	Julia Cook	
HB	Heretaunga	Del	Janet Parsons	3
HB	Heretaunga	Del	Allan Tong	
KC	Taumarunui & District	Del	Tracey Sinnamon	1
KC	Taumarunui & District	Del	Ngairé Homersham	
KC	Waimarino	Del	Lisa Martin	
KC	Waimarino	Del	Tracey Swansbury	2
MWC	Horowhenua	Del	Melanie Davies	
MWC	Horowhenua	Del	Leanne Larmer	3
MWC	Rangitikei	Del	Hazel Thomson	
MWC	Rangitikei	Del	Pam Forrest	3
NOR	Mangonui	Del	Miriam Fryer	2
NOR	Mangonui	Del	Denise Finlayson	
NOR	Whangarei	Del	Viv Dobson	
NOR	Whangarei	Del	Trevor Falk	3
OS	Central Otago	Del	Graham Barkman	3
OS	Dunedin District	Del	Susan Malthus-Reed	3
OS	Dunedin District	Del	Glennys Trounson	
OS	Taieri District	Del	Moyra Johnston	
TAR	North Taranaki	Del	Anthea Stevens	
TAR	North Taranaki	Del	Megan Gunderson	3
TAR	Opunake	Del	Jenny Collins	1

Area	Area/Club	Del/PV	Name	# of Votes/Area & Club
WAI	Cambridge	Del	Jaime Wintle	
WAI	Cambridge	Del	Karen Edmunds	2
WAI	Hamilton	Del	Jean Newman	3
WAI	Ngaruawahia	Del	Kara Lockhart	1
WAI	Otorohanga	Del	Jo Fox	1
WAI	Te Kuiti & District	Del	Megan Maher	
WAI	Te Kuiti & District	Del	Pip Bevege	2
WR	Kumeu District	Del	Lynn Smith	3
WR	Kumeu District	Del	Joss Hita	
WR	North Harbour	Del	Jan Stradwick	3
WR	Waitemata District	Del	Mary Dawkins	
WR	Waitemata District	Del	Pam Ferrer	3
WR	Warkworth District	Del	Toni Atkins	
WR	Warkworth District	Del	Renee Bullock	3
WR	West Auckland District	Del	Sue Bolam	3
WR	West Auckland District	Del	Farran Ormond	
WW	Hutt Valley	Del	Belinda Moss	2
WW	Hutt Valley	Del	David Moss	
WW	North Wairarapa	Del	Megan Wheatstone	2
WW	North Wairarapa	Del	Viv Barham	
WW	South Wairarapa	Del	Hayden Thurston	
WW	South Wairarapa	Del	Sandy Moore	2
WW	Wellington	Del	Margot Wrightson	
WW	Wellington	Del	Ann Deane	3
ASN	North Otago	PV	Judy Drummond	2
OS	Eastern Southland	PV	Janine Ross	3
OS	Taieri District	PV	Anne Beattie	3
WAI	Timberlands	PV	Barbara Lamb	2

4. PROCEDURAL MOTION

We omitted to give the required 120 days notice of the AGM as stated in Rule 24.4 and also Rule 24.1 states that the AGM is to be held within 90 days of 'end of year' balance date. Under Rule 24.12, we therefore propose the following procedural motion for consideration and adoption at the AGM. We sincerely apologise for this error.

Motion 1

THAT the AGM will proceed on the 19th June commencing at 9am. **C. Weir/K. Currie** **Carried.**

5. CONFIRMATION OF MINUTES FROM SPECIAL GENERAL MEETINGS AND THE 64th ANNUAL GENERAL MEETING

That the minutes of the Special General Meetings of 20th June 2010, 31st July 2010, 27th November 2010 and 8th December 2010 which have been circulated, be taken as read as a true and correct record.

D. Wilkinson/K. Edmunds **Carried.**

That the minutes of the 64th Annual General Meeting and Conference held on 18th, 19th and 20th June 2010, which have been circulated, be taken as read as a true and correct record. **D. Wilkinson/K. Edmunds** **Carried.**

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from any of the minutes.

7. PRESENTATION OF PRESIDENT'S REPORT

Marj Steiner, NZPCA President, presented her report to the 65th AGM -

'It is with great pleasure that I present this, my first, President's report for this the 65th New Zealand Pony Club's Association Annual General Meeting.

The year since the last AGM has seen many changes and I acknowledge the confidence the delegates gave us by giving a positive vote for the new constitution. This was history in the making! The new Board has been duly elected and appointed and is now working hard to ensure Pony Club will thrive for future generations. I welcome Nicky Williams (Chairperson), Anne Atkins, Cheryl Weir, Joanna Burke, Graham Smith, Sally Miller and Hamish Butler-Gaillie. They are all sincere in making Pony Club flourish in a positive and informative environment.

It is with a sense of sadness the Committee of Management is no more, as this committee, although very large, was very passionate about the Area they represented and a strong bond of comradeship has developed over the years. Their expertise and guidance was respected within their respective Areas, and will continue to be for quite some time to come. Although the demise of Committee of Management will leave a gap for a little while, I am sure this gap will decrease as others take up the challenge to learn and abide by the rules and regulations that are required and to give guidance to others. The technology today ensures that if you have a problem a quick phone call or email direct to the respective discipline chair or to the chairperson of the Board will ensure a quick response. We are all available for a chat – just give us a call.

Keith Scarlett and Annabel Renting have both worked conscientiously over the past year, administering Pony Club for our members and our committees. Thank you so much for all you both do. It is with regret we accepted the resignation of Annabel so she could have more time with her growing family. We wish you all the best Annabel.

With the rules of Dressage and Horse Trials aligned, (now there are only a very few rules that are different), this will make it easier to transfer between NZPCA and ESNZ events and vice versa. This alignment will make it easier for our riders and officials as there will no longer be so much confusion from one to another.

Another important Pony Club innovation has been the introduction of helmet tagging for ease of identifying whether or not a riding helmet conforms to the safety standard of the day. This too will make it easier for gear checkers and less stress on the riders at inspection time.

Heather Grant is our Vice President, and she has stepped up to take my place when I have not been able to get to an event. I would like to extend my apologies to those events that I have not attended, but Heather has been an awesome back up for me and I would like to thank her for that.

This country has gone through some horrific times and it has been devastating to hear and see how nature can flex her muscles when she wants to. The two major quakes in Christchurch have now changed the face of that proud city forever. The horrific mine explosion in Reeftown not to mention the floods and lightening strikes throughout the country. This has brought out the best in people, and there will be stories for years to come of the bravery and the selflessness, and most of all the true kiwi spirit in 'not giving up'.

It was a very special moment to welcome the Canterbury team to the Horse Trials Champs, and even though their horses were stranded (with handlers), in the South Island until they could get across the 'strait' the positiveness and the team spirit never wavered and the end results of the champs was a timely reminder of what determination and 'not giving up' attitude will do. Maybe Mark Todd's awesome win at Badminton this year prompted these young riders on.

We should be very proud of the coaches training programme Pony Club has in place. The Equestrian Coaches Training Programme (ECTP) continues to turn out wonderful coaches who are keeping the standard of riding and horsemanship high. It is a great pleasure to sign the certificates of those coaches who have worked hard to achieve success and to carry on to the next level. The Senior Coaches clinics that are being run by the National Coaches continue to be a huge success and I thank them sincerely. Most of these very busy coaches travel throughout New Zealand, passing on their expert knowledge and skills to those of us who are lucky enough to attend. I urge you all to take the opportunity to invite these wonderful people to your clubs / branches for clinics, and especially to your rallies. Of course there is a price attached, but the knowledge gained from such a visit is invaluable. To Peter Barke, Kay Hogan, Jennifer Howard, Kevin Lawrence Jacque Williams and Nicola Ward, I thank you for the work you do for Pony Club.

This year our membership has fallen once more and this is a concern. It is also a concern that the numbers of riders competing at our National Championships as well as the Zone Games has also fallen. I believe we have the very best sporting organisation for youth and I challenge you all to get at least one new member each for the next year. By being positive ourselves and supportive, we attract more people. It is great to see the branches incorporate games and other activities into their rally plan, especially for the younger riders. This generates the 'fun' aspect into our rallies (and this also teaches them balance, team participation and great skills), and although we are definitely there to train our riders in the art of dressage and jumping, sometimes we get lost in the absorption of these two disciplines and forget that our riders also want to socialise and have 'time out' and fun. Ask your riders what they want at their rallies. You may be surprised at what you hear.

Equine eLearning is a business that NZPCA owns. Our main customers are high school students who get credits toward NCEA for each unit they pass. What better way to enjoy school than to gain credits in a sport they enjoy. By doing these units, it also helps our riders through their certificate work. This has got to be the way of future learning. Thank you to the Board of Marian Galvin, (chairperson), Nicky Williams and Leigh Wills, (and myself) for all the hard work that goes into making this business an important asset to NZPCA. Jo Street is our Administrator who works tirelessly to ensure all queries are answered and the programmes are correct, along with our writers, markers and assessors. You are all awesome.

Sponsorship continues to be the backbone of all our events, whether it is a national or local one. It is very easy to take this for granted and I really do urge you all to take the time to thank our marvellous sponsors no matter how small or large. A simple thank you from the riders means such a lot to these people, and a photo or letter of appreciation from the teams / members who participate in these events only take a few minutes to write. I have heard of some sponsors who take the names of these riders and at a later stage offer personal sponsorship to them. So you never know what a simple thank you will bring later on.

Special thanks go to our national sponsors: SPARC, New Zealand Safety, The New Zealand Horse and Pony Magazine, and Quality Presentations. To all those many other sponsors for Area, Club and Branch events, please take this as a personal acknowledgement and thanks for what you have given.

Good luck to the riders who have been chosen to represent NZPCA in the forthcoming Inter Pacific Tour in New Zealand. Teams of 5 from Hong Kong, Australia, Canada, USA and New Zealand will be touring together and competing against each other for the Nations Cup in Kihikihi on May 14th. These tours create new friendships and will be remembered by the riders for the rest of their lives. Thank you so much to the Inter Pacific Committee led by Heather Truman for ensuring this tour will be a success for everybody. As a nation we are honoured to host such a prestigious event.

I would like to thank Bruce Forbes for being our Patron. Bruce, we all love you and it is wonderful to see you at the events you can get to. You have become an inspiration to us all. I would like to thank all the many volunteers that have held up their hand to give our organisation the support and dedication it needs to continue. At times we all wonder why we do things, but when we look at a rider achieving their goals, and that look of utter bliss that comes to their faces when they look at their ponies or receive that certificate or ribbon, we all then know why we continue to do what we do. It is pure magic!

Thank you so much to all of you who have welcomed me to your homes throughout the year, and have made the time to talk to me and share some of your experiences. I have learnt heaps from our riders this year and this has reminded me to always listen and take the opportunity to 'try new things' for the growth of our sport. I look forward to a more settled New Year / season and to meeting more of you. Please feel free to introduce yourself to me and 'have a chat' at any time. Take care'.

THAT the President's report be received. **M.Steiner/D.Wilkinson** **Carried.**

8. PRESENTATION OF THE FINANCIAL STATEMENTS AND THE ADOPTION OF THE BALANCE SHEET

Maureen Chamberlain presented the Annual Financial Report. A copy of the Treasurers report is on page 14 of the NZPCA 65th Annual Report.

THAT the Annual Financial Report and Balance Sheet for the year ended 28th February 2011 be adopted.
M.Chamberlain/M.Adams **Carried.**

9. ELECTION OF BOARD MEMBERS

As there are no vacancies, there will be no election of Board Members.

10. ELECTION OF PRESIDENT AND VICE PRESIDENT

As there are no vacancies, there will be no election for President or Vice President.

11. PATRON

Bruce Forbes, MNZM, JP has accepted the position of Patron for a further twelve months.

12. SCRUTINEERS

Motion 2

THAT Megan Griffin and Felicity Dobell-Brown be appointed as scrutineers to assist the Returning Officer to count the votes. **P.Riordan/K.Currie** **Carried.**

13. APPOINTMENT OF AUDITOR

Motion 3

THAT the accounting firm of Staples Rodway, Hastings Street, Hastings be appointed as the Auditor of NZPCA's Annual Financial Accounts for the 14 month period 1 March 2011 to 30 April 2012. **J.Parsons/R.Page** Carried.

14. MOTIONS

SETTING OF FEES / LEVIES FOR 2012- 2013

Motion 4

THAT Areas with 300 or more members be levied \$1000 and Areas with under 300 members be levied \$700 payable on 30 November per annum. **A. Atkins/C.Weir**

The motion was amended to include a common levy for all Areas:

THAT all Areas be levied \$1000 regardless of membership numbers payable on 30 November per annum. **M. Adams/G.Trounson** Lost.

The motion was, again, amended to include a comparable amount based on proportion membership numbers:

THAT Areas pay a comparable amount based on proportion membership numbers payable on 30 November per annum. **T. Swansbury/M. Adams** Lost.

As both amendments were lost, the original motion was again put to the floor:

THAT Areas with 300 or more members be levied \$1000 and Areas with under 300 members be levied \$700 payable on 30 November per annum. Carried.

Notice of Motion – Membership Fees 2013 - 2014

THAT the membership fee (payable in November 2012 or other time as directed by the Board) be increased by no more than \$10.00 (incl. GST) per Riding Member.

(Note: Riding member includes Riders Without Horses; The Board is not seeking an increase in the Adult Members fee.)

Motions Proposing to Alter the Constitution

The Board of the New Zealand Pony Clubs Association Incorporated proposes the following motions for consideration and adoption.

Motion 5

THAT Rule 21.2 be amended by deleting the words "four (4) people" and adding the words "three (3) people" and deleting "21.2 d" so that it reads as following:

Composition: The Board Appointments Panel shall comprise of the following three (3) people:

- a. one (1) person being the Chairperson of the Board, or if s/he is seeking reappointment or re-election to the Board, then another Board Member not seeking re-appointment or re-election to the Board as determined by the Board;
- b. one (1) nominee who is an independent professional experienced in governance, and the functions and appointment processes of directors in New Zealand, as determined by the Board;
- c. one (1) person appointed by the Clubs at the annual Area Forum, who shall not be an employee of NZPCA; and

No person will be eligible to be a member of the Board Appointments Panel, or to remain on the Board Appointments Panel, if any of the circumstances listed in Rule 16.5b to 16.5e (inclusive) have occurred, or occur to that person, as if every reference to a Board Member in that Rule is to a person seeking to be a member of the Board Appointments Panel.

N. Williams/S. Bishop

Carried.

Correction to Motion 5

THAT the rule references ‘Rule 16.5b to 16.5e (inclusive)’ be amended to read ‘Rule 18.4b to 18.4g (inclusive)’.

N. Williams/L. Stewart

Carried.

Procedural Motion

THAT motion 6 and motion 7 be discussed and voted on together. **N. Williams/S. Bishop**

Carried.

Motion 6

THAT Rule 21.9 be amended by deleting the words “four (4) members” and adding **“three (3) members”** so that it reads as follows:

Quorum: The Quorum of a meeting of the Board Appointments panel shall be **three (3) members.**

N. Williams/K. Currie

Carried.

Motion 7

THAT Rule 21.10 be amended by deleting the words “four (4) members” and adding **“three (3) members”** so that it reads as follows:

Decisions: Any decision of the Board Appointments Panel regarding the appointment of Appointed Board members and the persons to be recommended as Elected Board Members must be agreed by all of the **three (3) members.**

N. Williams/K. Currie

Carried.

Motion 8

THAT Rule 22.1.a. be amended in its entirety and replaced with the following Rule 22.1.a. so that it reads as follows:

The Board Appointments Panel shall call for nominations for any **Elected** Board Member positions **and/or applications for any Appointed Board Member** positions that are to be vacated due to the expiry of their term of office at an AGM, or that have arisen as a result of a casual vacancy arising under Rule 18.8 (Casual Vacancy) at least ninety (90) days prior to the AGM. If the casual vacancy is in the position of an Elected Board Members and arises under Rule 18.7b.ii (Vacancies) the call for nominations shall be made at least thirty (30) days prior to the SGM. If the casual vacancy is in the position of an Appointed Board Member and arises under Rule 18.7b.i (Vacancies) the call for **applications** shall be made at least thirty (30) days prior to the date on which the Board Appointments Panel makes its appointment (which appointment shall take effect immediately).

N. Williams/K. Currie

Carried.

Procedural Motion

THAT motion 9 and motion 10 be discussed and voted on together. **M. Wheatstone/S. Kitching**

Carried.

Motion 9

THAT Rule 22.1.b. be deleted in its entirety and replaced with the following Rule 22.1.b. so that it reads as follows:

Nominations for **Elected** Board Member positions shall be made by any Area or Club on the approved form set out in the Regulations and received at the registered office of NZPCA not less than sixty (60) days before the date set for the AGM or not less than twenty-one (21) days before the date set for the SGM. **Applications** for **Appointed** Board members shall be made on the approved form set out in the Regulations and received at the registered office of NZPCA not less than sixty (60) days before the date set for the AGM or not less than twenty-one (21) days before the date set for the SGM.

T. Atkins/L. Martin

Carried.

Motion 10

THAT Rule 22.1.c. be deleted in its entirety and replaced with the following Rule 22.1.c. so that it reads as follows:

Upon receipt of any nominations for vacancies for **Elected** Board Member(s) positions and/or **applications** for vacancies for **Appointed Board Member(s)** positions, the General Manager shall refer all the nominations to the Board Appointments Panel.

T. Atkins/L. Martin

Carried.

Motion 11

THAT Rule 24.1 be amended by deleting the words “ninety (90) days” and adding the words **“one hundred and twenty (120) days”** so that it reads as follows:

AGM: NZPCA must hold an AGM once every year not later than **one hundred and twenty (120) days** after the end of the financial year.

M. Chamberlain/C. Weir

Lost.

Motion 12

THAT Rule 7.4.h., Rule 8.5.g, and Rule 9.3.b. be amended by deleting the words “must be either a Riding Member, an Adult Member, or a Life Member” and inserting the words **“must be 18 years of age and older and”** either a Riding Member, an Adult Member, or a Life Member” so that the rules will read as follows:

7.4.h. specify in its constitution that all members of a Branch Committee **must be 18 years of age and older and** either a Riding Member, an Adult Member, or a Life Member

8.5.g. specify in its constitution that all members of a Club Committee **must be 18 years of age and older and** either a Riding Member, an Adult Member, or a Life Member

9.3.b. specify in its constitution that all members of an Area Committee **must be 18 years of age and older and** either a Riding Member, an Adult Member, or a Life Member

N. Williams/G. Barkman

The motion be amended to include the deletion of the words from rule 7.4h “must be 18 years of age and older and”:

THAT the words “must be 18 years of age and older and” be deleted from rule 7.4h. **D. Gibbons/J. Newman Lost.**

The motion be amended to include in rule 7.4h that all voting members of a Branch Committee must be 18 years of age and older and either a Riding Member, an Adult Member, or a Life Member:

THAT Rule 7.4h be amended to read: ...that all voting members of a Branch Committee must be 18 years of age and older and either a Riding Member, an Adult Member, or a Life Member. **M. Wheatstone/A. Atkins Lost.**

As both amendments were lost, the original motion was again put to the floor:

Motion 12

THAT Rule 7.4.h., Rule 8.5.g, and Rule 9.3.b. be amended by deleting the words “must be either a Riding Member, an Adult Member, or a Life Member” and inserting the words **“must be 18 years of age and older and”** either a Riding Member, an Adult Member, or a Life Member” so that the rules will read as follows:

7.4.h. specify in its constitution that all members of a Branch Committee **must be 18 years of age and older and** either a Riding Member, an Adult Member, or a Life Member

8.5.g. specify in its constitution that all members of a Club Committee **must be 18 years of age and older and** either a Riding Member, an Adult Member, or a Life Member

9.3.b. specify in its constitution that all members of an Area Committee **must be 18 years of age and older and** either a Riding Member, an Adult Member, or a Life Member

Carried.

INTRODUCTION OF BOARD MEMBERS

Marj introduced the Board Members – Anne Atkins (Chair), Christchurch; Nicky Williams, Raetihi; Cheryl Weir, Greytown; Sally Millar, Hamilton; Graham Smith, Te Kauwhata; Joanne Burke, Ashburton; Hamish Butler-Gaille, Hunua.

After the introduction of the Board Members, Marj invited Jim Ellis, ESNZ CEO, to speak to the Delegates.

15. ITEMS OF BUSINESS

(i) Christchurch Pony Club, Hurunui Pony Club and North Canterbury Pony Club

THAT the Christchurch Pony Club, Hurunui Pony Club and North Canterbury Pony Club would like the achievers award documentation and criteria totally reviewed and re-written.

Coaching & Training Management Committee to discuss further.

(ii) Christchurch Pony Club, Hurunui Pony Club and North Canterbury Pony Club

THAT the Christchurch Pony Club, Hurunui Pony Club and North Canterbury Pony Club would like the achievers award criteria on the number of nominations per area changed from a maximum of three (3) to a system based on a ratio of membership numbers to nominations permitted.

Coaching & Training Management Committee to discuss further.

(iii) Central Hawke's Bay Pony Club

THAT the Central Hawke's Bay Pony Club would like the horse trials team's championship training class be for riders 21 years and under.

Horse Trials Management Committee to discuss further.

(iv) Christchurch Pony Club

THAT the Christchurch Pony Club would like the NZPCA to award a C Examiners badge similar to that of the C+ and B Examiners badge.

Coaching & Training Management Committee will NOT discuss further.

The remaining four 'items of business' were submitted by 10.30am for discussion.

(iv) Auckland District Pony Club

Lorna Stewart asked the Board when the Branch, Club and Area constitution templates were going to be made available to Branches, Clubs and Areas. Joanne Burke responded on behalf of the Board to say that the Board would discuss at their meeting in the afternoon.

(iv) South Wairarapa Pony Club

Sandy Moore asked whether there was a procedure set down when a death of a horse occurs at an event. It was pointed out that the procedure is clearly set out in the Eventing NZ rulebook.

(iv) Horowhenua Pony Club

David Gibbons asked whether or not a date and venue had been decided for the 2012 AGM and Conference in light of the financial year now concluding on 30th April. Anne Atkins responded on behalf of the Board to say that a date and venue would be announced in due course.

(iv) North Wairarapa Pony Club

Meg Wheatstone informed the Delegates that North Wairarapa Pony Club, each year, hosts the North Island Teams Training event. She says that there are some Club Secretaries are still not aware of this event.

Before the conclusion of the AGM, Marj invited Marian Galvin, Chair of Equine eLearning Ltd, to speak to the Delegates.

16. 2012 CONFERENCE – the host and venue for the 2012 NZPCA AGM and Conference will be confirmed in due course.

17. CLOSING OF THE 2011 CONFERENCE

On behalf of the NZPCA and conference delegates, Marj presented flowers to both Cathy Forde and Kim Matches and thanked them for organising the 65th NZPCA AGM and Conference.

On behalf of the Conference Delegates, Marj Steiner, President, thanked the Heretaunga Pony Club for hosting the 65th Annual Conference and the delegates for attending.

She thanked all persons who facilitated workshops. Delegates need to share what they have learnt at conference with members and Coaches back in their Clubs and Branches and encourage more to attend next year. She talked about the importance of communication and wished everyone well for the remainder of the year.

The conference closed 12.30pm.

Signed: _____
(President)

Date: / /