



NEW ZEALAND PONY CLUBS ASSOCIATION INC.

Minutes of the 61st Annual Conference held on 22nd, 23rd and 24th June 2007, at the Kingsgate Hotel, Te Rapa, Hamilton.

WELCOME

On behalf of the Conference Organising Committee, Jo Schumacher, Waikato Area Pony Club, welcomed delegates to the 61st Annual Conference and wished everyone present a pleasant and happy stay. Bob Simcox, Hamilton City Council Mayor opened the Conference.

1. APOLOGIES

Max & Ngaire Pryce, Graham & Betty Barkman, Joyce Nickalls, Bill & Ann Wood, Robin & Janet Cave, Audrey Bevege, Chris & Tony Wilson, Cyril & Ann Yearbury, Julie Butson, Ann Cole, Jeanette Garrett, Peter Barke, Linda Glasgow (Rangitikei PC), Janet Hardcastle (Waimea PC)

"That these apologies be accepted". G.Kingsbury/D.Kelly

Carried.

Nicky welcomed everyone to the conference and invited Bob Simcox, Hamilton City Council Mayor, to open the conference.

The Mayor spoke about how Hamilton City has undergone a change over the past few years and invited delegates to spend time visiting the facilities of the city. He was a pony clubber himself and spoke about the responsibilities of pony ownership and what pony club taught. Following the Mayor's opening address, Nicky introduced the guests Elaine Knox-Thompson, Suzanne Dickens, Ray & Barbara Richards, Ann Roke, Edna Harwood, Bruce Forbes, Dudley Brown, Mr and Mrs Lawrence Tye (NZ Polocrosse), Kevin Lawrence, Kay Hogan, Jennifer Howard, Jacque Williams, Sue Graham.

PRESENTATION OF 2007 ACHIEVER AWARDS

Pony Club Achievers Awards were presented by Bob Simcox and Nicky Williams – Six applicants were selected from

15 nominations representing 8 Pony Club Areas. The successful applicants, except Ashley and Gina who were present to receive their awards, were presented with an 'Achievers Award' Certificate and a Cap especially commissioned for the achievers through their Area Delegates. The awards are awarded in two categories – **Category A:** To nationally recognise high achievements of Pony Club riding members and **Category B:** To nationally recognise a dedicated Pony Club member or Coach (all under the age of 25 years). The selection panel acknowledged and recognised all unsuccessful applicants with a certificate of merit.

Gillian Kingsbury, Training Chairperson announced the successful Achievers.

Category A

Ashley Calder is a member of Henderson Valley Pony Club in the Waitemata/Rodney Area. She is 17yrs old and has her H certificate. Ashley states that she attends working bees, judges at ribbon days, attended PC conference as an observer, coaches' riders in HM at PC, coached at the Australian exchange camp, attended PC coaching courses, and is a member of the Waitakere City Youth Leadership group, first aid classes and many other school projects.

Ashley's sporting achievements during the last few years are very extensive and I am unable to record them all here. The main ones are:-

Area Trials 2006 & 7 reserve team rider 2007,

Area Development Squad HT.

The reserve rider for the dressage team 2007,

Inter club dressage 2004-6,

Area show jumping team (2nd) & Cambridge SJ team 2005.

Groomed HT Champs 2007 won HM award

Henderson High school achievements:-

Senior girls' Athletics Championship 2006. Swimming & Cross country running champion 2005/06.

Winner of the Academic achievements 2006. Team captain of the Regional HT team 2005/06, winner of the best sporting team. B grade netball winning team 2006.

Ashley has NCEA level 1 & 2 and is attending year 13 at Henderson High School, where she is Head girl 2007 and was Sports captain 2006. She has received awards for Physical Education, Computer studies, Home Economics, attended an outdoor pursuits camp, and many others sporting and academic awards. Ashley hopes to become a Physiotherapist.

Her DC writes that she maintains a high level of attendance at PC, she attended the D & C level coaches' courses this season, and although she puts 100% into her equestrian passion she is also committed to her studies and other leadership & sporting achievements as well as working part-time at a day care centre. The Area believes she would be a very worthy recipient of the Achievers award and so do I.

Lauren Currie is a member of Hutt Valley Pony Club in the Wellington-Wairarapa Area. She is 16 years old and has her B certificate. Lauren states that she is the assistant games coach, instructs young riders at her branch, holds training sessions at home and has planned and assisted at overnight riders' camps for Belmont Pony Club. She also willingly helps at working bees, fundraising, walking courses with young riders, and

has made her own horses available to PC members' if their own horses are lame or injured. Lauren also assists with dressage writing and was a games mounted steward.

Lauren's Competitive achievements are too extensive for me to record in this short summary. Amongst them are Eventing and Dressage Area team 2006 and many other dressage and eventing prizes. Show jumping competing up to 1.10 with many prizes on the North Island show jumping circuit. However it is in games that Lauren has excelled, she captained the NZPCA junior team to Melbourne 2006, first in the NZMG at HOY 2007 and many other excellent games results.

NCEA level 1 in 2006, Wellington Girls College equestrian honours 2006, sportswoman of the year finalist 2006, SPARC future champions finalists 2006, competed in Wellington Girls College equestrian team for 4 years and in their netball, cross country running and athletics teams. Lauren has stated she would like to achieve a Bachelor of Health Science, (sport and exercise).

During the winter Lauren plays netball, trekking in the hills, and likes spending time with friends made through Pony Club. Lauren works part time at the Westpac Trust Stadium. Her DC writes that Lauren is a willing coach at Belmont PC where she assists younger members, with all disciplines and HM. She is a top competitor in all areas of horse sports and an excellent student who puts everything she has into her sport.

Murray Riches is a member of the Taumarunui and Districts Pony Club in the King Country Area. He is 17 yrs old and holds his B certificate. Murray was assistant coach for his branch SJ team, helps build show jumping courses for his Pony Club & the A & P. Show. Leader at Sunday school, the local children's holiday programme, Scripture Union horse riding camps, teaches at risk children to ride and groomed at Timberlands event 2007.

Earlier this year he was selected for the Inter-Pacific exchange team to USA, was a member of the Pony Club HT team (3rd), has represented his branch at S.J champs for 8 years, Area Dressage and HT champs, branch S.J champs 2006 (6th place). Lead dancer in their winning High School stage challenge.

Dux of the Taumarunui High School, 1st in English, Chemistry, Biology & Physics and second in Calculus & Statistics, with placing in school speech competitions. Enjoys amateur theatre productions, hockey, hunting, farm work and breaking in horses. Murray hopes to train to be a vet.

The DC writes that Murray is a reliable and courteous young man who often helps out at rallies with coaching and setting up S.J courses. He is an excellent role model for younger members to look up to.

Lydia Truesdale is a member of the View Hill Pony Club in the Canterbury Area. She is 17 years old and has her B certificate. Lydia instructs at Pony Club, is vice president of the Pony Club junior committee, does community service for her school, peer support leader at Pony Club, and attends working bees for Pony Club and ESNZ events.

Lydia was captain of the South Island games team 2006, first in the DC section Canterbury area trials 2006, five wins in Ode's in Canterbury 2006, captain of PC team at Springston Trophy (2nd overall) won the dressage A1 trophy and was the top A1 competitor at Championships 2007, and in the winning team, as well as many other cups and trophies for equestrian competitions.

Lydia attends Rangitikei Girls College and was awarded a cup for the most improved rugby player, school colours in equestrian, school pockets for rugby, aerobics and athletics. Awarded cups and trophies from View Hill Pony Club for the most successful all round rider and the most successful open competition rider etc. Lydia hopes to train as a sports journalist.

The President of North Canterbury Pony Club writes that Lydia has been a consistent competitive rider over the last six years, she excelled in games but has shown her versatility by riding many different mounts and this year received wonderful results for herself and her team at the Pony Club Championships. The President said that Lydia is a popular social girl who is admired and respected by all members of the pony club.

Category B

Gina Rothery is a member of the Otorohanga Pony Club in the Waikato Area. She is 22 years old has been in PC 16 years, she has her A & H certificate, H with honours. Gina has coached at 22 of their 25 rallies she attended in the last 12 months.

Gina is Head Coach and rally co-ordinator of her branch and has held this position for the last 5 years, she has also been coach and manager of the club show jumping and Timberland teams for several years. She has designed and helped build cross country fences at the PC grounds, and has run a riding camps at B and A level.

Gina was captain of the Inter-Pacific exchange team to Canada in 2005, is enrolled in the Eequalan coaching course at D & C level, competed at PC championships 3 times, 5 times to show jumping champs, 2 times to Timberlands and was top English student at Otorohanga College for 5 years.

Gina career aspirations is to gain an Interior Design qualification and work towards a BHSAI.

Gina enjoys water –skiing, tramping and producing and schooling young horses and kaimanawa ponies.

Her DCs statement says that Gina is a role model to the younger members of Pony Club and leads by example especially by her horse mastership and the care and welfare of the horse. Her enthusiasm and willingness to share her knowledge has greatly influenced the parents and members of her branch... Gina is passionate about her sport and willingly gives her time and expertise back to Pony Club.

Cara Goodman is a member of the Auckland District Pony Club from the Auckland Area. She is 19 years old and holds her B certificate and has attended 20 rallies in the last 12 months.

Cara is event co-coordinator/secretary and she has organised many events for Pony Club, e.g. ribbon days, Ode's, show jumping, and the winter dressage series. Cara says that she is a great contributor at working bees, regularly helps younger riders or less experienced members often attending events with them and generally giving help and support to Pony Club members.

At her school, Saint Kentigern College, she was the Arts Prefect, had the lead roll in the 2004 & 5 musicals, graduated from school with honours, and gained NCEA levels 1, 2 and 3.

Mangere Pony Club awarded Cara with a trophy for Dedication, Perseverance, & Achievement. Cara is in her second year at Auckland University studying Bachelor of Education—Primary school.

Cara has competed at Timberlands, Area Trials, Captain of the Auckland Championship team, and at school received the senior drama prize, photographic prize, and a technology prize.

Along with riding Cara plays indoor netball, cricket enjoys singing, swimming plays the saxophone and has been in a jazz band for 7 years. Cara's career aspiration is to become a primary school teacher.

Her DC writes that Cara is a really good Pony Club member who has a bubbly, warm personality who is always enthusiastic, positive and open to new ideas. Nothing is too much trouble to her, but she felt her greatest asset is encouraging other senior members to become involved and engaged in Pony Club affairs.

Guest Speaker – Glenn Ross

Glenn Ross comes from a background in rugby coaching. He is currently the rowing Coach from Hamilton Boys High School, gave the delegates an insight into 'Age Group Coaching'. Hamilton BHS established a strategic plan in 1978 and as a result is one of the top rowing secondary schools in NZ. It included recruiting the athlete with the right 'body somatotype', i.e. tall and slim excluding the cox who weighs a mere 45kgs. The only way to get success is to work hard and be smart. The rowing programme is aimed to deliver discipline to the students making them better young men. The results on the water translates academically into the classroom. Allan Ferguson thanked Glenn for his enlightening address.

Introduction of the 2007 Inter Pacific Team

Allan Ferguson (Team Manager) briefly informed the delegates about their impending visit to the USA outlining their itinerary. They will be leaving Auckland on Sunday 15th July and return on Monday 30th July. The Nations Cup will be competed for at the Kentucky Horse Park on Saturday 28th July. Team members present were Jacque Williams (Team Coach), Simon Gordon and Laura Madden who paraded the team uniform. The other two team member, Murray Riches (King Country) and Christen Hayde (Otago Southland) were unable to attend.

2007 Trans Tasman Games Championships

Pat Perkins, NZPCA Games Chairperson, was the Assistant Team Coach on the recent Trans Tasman Games exchange to Adelaide in April 2007. Pat informed the delegates that both the junior and senior teams performed extremely well. The junior team finished 2nd overall and the senior team finished 3rd overall. Pat introduced two of the team members, Tim Douglass (Ashburton SCNO) and Savannah Larsen-Church (Bay of Plenty), who competed in Adelaide.

PCM-2 Launch

Friday evening saw the launch of the new Pony Club Manual 2. Ray Richards (publisher of the original Pony Club Manuals 1, 2 & 3) spoke and gave a brief history of the relationship with Elaine Knox-Thompson, Suzanne Dickens, and the publishing of the three manuals. Nicky thanked Ray for his informative speech and invited Kevin Lawrence to speak and then to officially launch the new Pony Club Manual 2 with a glass of champagne. Kevin thanked those who helped him. Congratulations to all those who were involved in getting the PCM-2 launched. Friday evening concluded with Kevin, Dicky and Elaine autographing the manual and delegates having the opportunity to purchase manuals and mingle with the other guests and delegates.

SATURDAY MORNING

Delegates Workshops were held in the morning at the conference venue. The workshops covered were:

- **Riders Workshop - Facilitator:** Jo Osborne.
- **Workshop #1** – Coaching & Examiners. Topics included Networking; Bits, Bitting and Training Aids (Kevin); Examination Techniques (Kay); Lets Grow (Jennifer); Feeding (Kay); Buying a First Hack (Jacque).
- **Workshop #2** - Administration. Topics included PC Resource Manual; Meeting Procedure; Financial Management; Annual Planning; Role of the Secretary – **Facilitators:** Anne Atkins/Keith Scarlett
- **Workshop #3** – Games Event Officials and their Roles – **Facilitators:** Pat Perkins and Julie Lake (8.30 – 10.15) followed by Horse Trials Event Officials and their roles - **Facilitators:** Allan Ferguson and Bing Allen (10.45 – 12.00)
- **Equine eLearning Ltd** – Marian Galvin, Board Chair and Rowan Stenberg-Calder, Administrator
- **Afternoon:** Riders – visited Vet Clinic; Delegates – choice of visiting a horse stud or some retail therapy.

A Dinner/Dance was held in the evening at the Kingsgate Hotel with the theme 'A Little Bit Country – A Little Bit Rock 'n' Roll'. Everyone thoroughly enjoyed themselves.

SUNDAY MORNING – AGM, Remits and Discussion Topics.

A minutes silence was held for those who had lost loved ones during the past twelve months.

2. ADOPTION OF STANDING ORDERS

"That the standing orders be adopted". G.Kingsbury/H.Truman

Carried.

3. ROLL CALL

2007 Conference Delegates - Voting			
Area	Club	Name	Position
ASN	Ashburton	Gill Kingsbury	Delegate & COM
ASN	South Canterbury	Stephanie Bishop	Delegate
ASN	South Canterbury	Maureen Chamberlain	Delegate
AUK	Auckland District	Lorna Stewart	Delegate
AUK	Auckland District	Beryl Malkin	Delegate
AUK	Manukau City District	Graham Bennett	Delegate
AUK	Manukau City District	Jo Street	Delegate
AUK	Pointways	Andrea Menzies	Delegate
BOP	Taupo & District	Vanda Marshall	Delegate
BOP	Taupo & District	Betty Larsen	Delegate
BOP	Tauranga	Jackie Baxendine	Delegate
BOP	Tauranga	Gill Moss	Delegate
CBY	Christchurch	John Brownlee	Delegate
CBY	Christchurch	Debbie Smith	Delegate
CBY	North Canterbury	Geraldine Rae	Delegate
CBY	North Canterbury	Liz Thomas	Delegate
FTV	Franklin District	Steve Kitching	Delegate
FTV	Franklin District	Leonie Parker	Delegate
FTV	Te Kauwhata District	Nicky Harvey	Delegate
FTV	Te Kauwhata District	Lynette Pickard	Delegate
GW	Gisborne	Ange Morrison	Delegate
GW	Gisborne	Robyn McIldowie	Delegate
GW	Wairoa	Sue Cook	Delegate
HB	Central Hawkes Bay	Margaret Bell	Delegate
HB	Central Hawkes Bay	Julia Cook	Delegate
HB	Heretaunga	Donald Alexander	Delegate
HB	Heretaunga	Kathy Forde	Delegate
KC	Taumarunui & District	Ngairé Homersham	Delegate
KC	Taumarunui & District	Sharron Plowman	Delegate
KC	Waimarino	Robyn Hodder	Delegate
KC	Waimarino	Evelyn Cooper	Delegate & COM
MNW	Kaikoura	Heather Laugeson	Delegate
MNW	Westland	Heather Truman	Delegate
MWC	Horowhenua	Bretta Jarden	Delegate
MWC	Horowhenua	David Gibbons	Delegate
MWC	Manawatu	Louise Glasgow	Delegate
MWC	Manawatu	Megan McLeay	Delegate & COM
MWC	Rangitikei	Pam Forrest	Delegate
MWC	Rangitikei	Hazel Thomson	Delegate
NOR	Bream Bay-Kaipara	Heather Edwards	Delegate
NOR	Bream Bay-Kaipara	Ayala Nicholas	Delegate
NOR	Whangarei	Karen Frost	Delegate
NOR	Whangarei	Leonie Gibbons	Delegate
OS	Dunedin District	Rei Owens	Delegate
OS	Dunedin District	Glennys Trounsen	Delegate
OS	South Otago	Michelle Horton	Delegate
OS	South Otago	Robyn Gunn	Delegate
OS	Southland	Mary Adams	Delegate
OS	Southland	Diane Bell	Delegate
OS	Taieri District	Philippa Hawker	Delegate
TAR	North Taranaki	Paula Harvey	Delegate
TAR	North Taranaki	Maria Pryce	Delegate
TAR	Opunake	Jenny Collins	Delegate
TAR	Opunake	Toni Tulloch	Delegate

2007 Conference Delegates - Voting			
Area	Club	Name	Position
WAI	Cambridge	Tobi Stewart	Delegate
WAI	Cambridge	Belinda Elias	Delegate
WAI	Hamilton	Christine Hartstone	Delegate
WAI	Hamilton	Alysha Webb	Delegate
WAI	Matamata	Barbara Noort	Delegate
WAI	Matamata	Annette Conder	Delegate
WAI	Morrinsville	Donna Yaxley	Delegate
WAI	Morrinsville	Denise Adamson	Delegate
WAI	Ngaruawahia	Nadine Wells	Delegate
WAI	Ngaruawahia	Kara Lockhardt	Delegate
WAI	Otorohanga	Richard Pikia	Delegate
WAI	Otorohanga	Alison Woods	Delegate
WAI	Te Awamutu	Pam Pevreal	Delegate
WAI	Te Awamutu	Antoinette Kay	Delegate
WAI	Te Kuiti & District	Renelle Petre	Delegate
WAI	Timberlands	Barbara Lamb	Delegate
WAI	Waingaro	Jayne Robinson	Delegate
WR	Kumeu District	David Wilkinson	Delegate
WR	Kumeu District	Lynn Smith	Delegate
WR	Waitemata District	Mary Dawkins	Delegate
WR	Waitemata District	Pam Farrer	Delegate
WR	Warkworth District	Brenda Allen-Baines	Delegate
WR	Wellsford District	Marj Steiner	Delegate & COM
WR	West Auckland District	Debbie Kelly	Delegate
WR	West Auckland District	Rowan Stenberg-Calder	Delegate
WW	South Wairarapa	Miles Koberstein	Delegate
WW	South Wairarapa	Bobbie O'Hara	Delegate
WW	Wellington	Margot Wrightson	Delegate
	NZPCA President	Nicky Williams	
	NZPCA Vice President	Allan Ferguson	
	NZPCA Immediate Past President	Barbara Harvey	

4. CONFIRMATION OF MINUTES FROM PREVIOUS ANNUAL CONFERENCE

“That the minutes of the 60th Annual Conference held on 16th, 17th and 18th June 2006, which have been circulated, be taken as read as a true and correct record”.
G. Kingsbury/A. McGovern-Wilson **Carried.**

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

6. PRESIDENT’S REPORT

Nicky Williams, NZPCA President, welcomed everyone to the 61st Annual Conference. She thanked the Clubs and Branches for their hard work throughout the year. The Presidents report is included in the annual report on page 5. The following is points were noted.

Nicky reported that It has been an extraordinarily busy year with a focus on the written word beginning with the completion of the Coaches Resource Manual launched at last year’s conference with 300 copies selling prior to Christmas. The Pony Club Resource Manual is almost ready to be sent to Areas and Clubs. The majority of the material will also be available through the resource page on our website. It will be a valuable reference for everyone. Pony Club was generously gifted the copyright of Manual 2 by authors Elaine Knox-Thompson and Suzanne Dickens, and Publisher Ray Richards which allowed Kevin Lawrence to work with the existing content. Everyone who has helped to complete this exciting project was thanked.

The 16 Area Delegates to COM were introduced to the conference delegates Nicky thanked them all for their work and support during the year. Likewise the National Coaches - Peter Barke, Jeanette Garrett, Sue Graham, Kay Hogan, Jennifer Howard, Kevin Lawrence and Jacque Williams were thanked for the contribution they make to Pony Club to ensure that our Mission Statement 'To promote and improve the quality of riding and horse management coaching for young riders and their coaches throughout New Zealand' is delivered. Sadly Sue Graham and Jeanette Garrett had both resigned from the National Coaches panel and they were wished all the best in their future endeavours. Nicky also thanked all coaches at rally level stating that the rally is the core and our coaches the back bone of Pony Club and their continued support is very much appreciated. It was also the week of the Volunteer and Nicky asked if Clubs were aware of that and if they had made or ever made nominations for the various volunteer awards. Delegates responded in the affirmative.

Events, competitions and membership were highlighted along with communication and it was noted that we cannot over emphasise how important open lines of communication are. Areas and Clubs were thanked for hosting events and all riders, whether prize winners or not were congratulated for their representation.

Equine eLearning Ltd, owned by NZPCA continues to grow and is now offering equine unit standards (theory components) in Community Coaching, Grade 1 Coaching, Stable Practice and Sporthorse as well as the established Introductory Skills. Delegates were asked to help promote EeL.

Nicky thanked the national sponsors SPARC, Merial NZ Ltd, New Zealand Safety and the New Zealand Horse and Pony Magazine for their continued support and welcomed Quality Presentations Ltd as a new sponsor for the Show Jumping Style prize. Members were asked to support the national sponsors at every opportunity.

"That the President's Report be received". N.Williams/H.Truman Carried.

7. FINANCIAL REPORT

Noel Griffin presented the Annual Financial Report. A copy of the Treasurers full report is on page 16 of the NZPCA 61st Annual Report. However, there was an increase in the overall surplus from \$13,606 to \$14,096 being additional interest. **This was a change to the annual report that was sent out in early June.**

"That the Annual Financial Report and Balance Sheet for the year ended 28th February 2007 be adopted". M.McLeay/D.Kelly Carried.

ELECTION OF OFFICERS

8. ELECTION OF PATRON

**"That Mr Bruce Forbes, MNZM, JP, be confirmed as Patron for the next twelve months".
A.McGovern-Wilson/R.Stenberg-Calder Carried.**

9. ELECTION OF PRESIDENT AND VICE PRESIDENTS

President

Nicky Williams was the only nomination received and was nominated by the following Clubs: Auckland District, Christchurch, Heretaunga, Matamata, Taupo & District, Te Awamutu District and Waimarino Pony Clubs. Nicky thanked the Clubs who nominated her.

**"That Nicky Williams be confirmed as President for the next twelve months".
H.Truman/B.Noort Carried.**

Vice Presidents

Two nominations were received for the position of Vice President:

- Allan Ferguson nominated by the following Pony Clubs: Auckland District, Matamata, Taupo & District, Te Awamutu District and Waimarino Pony Clubs.
- Marj Steiner nominated by the following Pony Clubs: Auckland District, Bream Bay Kaipara, Heretaunga, Matamata, Taupo & District, Waitemata District, Warkworth District, Wellsford District, West Auckland District Pony Clubs

"That Allan Ferguson and Marj Steiner be confirmed as Vice Presidents for the next twelve months". G.Kingsbury/H.Thomson Carried.

Both Allan and Marj thanked the Clubs for nominating them.

10. APPOINTMENT OF AUDITOR

"That the firm of Staples Rodway, Hastings, be confirmed as the Auditors for the 2007/2008 financial year". D.Kelly/B.Harvey
Carried.

11. CONFIRMATION OF AREA DELEGATES TO COMMITTEE of MANAGEMENT 2007/2008

Northland	Barbara Woolhouse
Waitemata/Rodney	Marj Steiner
Auckland	Kerry Currie
Franklin/ Thames Valley	Pat Bowles
Waikato	Allan Ferguson
King Country	Evelyn Cooper
Taranaki	Pat Perkins
Bay of Plenty	Lynley Price
Gisborne/Wairoa	Annabel Parkes
Hawke's Bay	Heather Grant
Manawatu/ West Coast	Megan McLeay
Wairarapa/Wellington	Adrienne McGovern-Wilson
Marlborough/ Nelson/ West Coast	Heather Truman
Canterbury	Anne Atkins
Ashburton/ South Canterbury/North Otago	Maureen Chamberlain
Otago/Southland	Noel Griffin

(The two new delegates, Maureen Chamberlain and Annabel Parkes, were presented with their COM badges.)

"That the Area Delegates to COM be confirmed for 2007/08". G.Kingsbury/J.Brownlee Carried.

12. SETTING OF ANNUAL SUBSCRIPTIONS

The members' subscriptions will remain the same as for 2006.

"That the subscriptions for 2007 will be Riding Members \$20.00 (incl GST) and all other Members \$7.00 (incl GST) and are due for payment on 30 November 2007".
A.Ferguson/R.Stenberg-Calder Carried.

13 CONSTITUTIONAL REMITS (Note: amendments/changes are underlined)

(i) Association Rules - Rule 3 Objects

"That Association Rule 3(b), (c), (d) be amended to read:

3(c) providing regular coaching at all levels

3(b)and care of their horse. ADD Refer to Appendix A of the Association Rules.

3(d) To encourage Coaches to improve their teaching ability and knowledge by providing a training programme of integrated levels to gain recognised qualifications for equestrian coaches.

B.Harvey/H.Truman

Carried.

Rule 19 Management

"That Association Rule 19(b) be amended to read:

(b) The committee shall consist of:

(vii) A Representative from the National Coaches

(viii) A Representative from Equestrian Sports NZ

The Area Delegate shall be appointed in the manner as provided in Rule 1:9 (c) of the Area Club and Branch Rules. A representative of the National Coaches shall be appointed by the Committee. Equestrian Sports NZ shall appoint a representative.

E. Cooper/J. Brownlee

Carried.

Rule 24 Attendance at Meetings

"That Association Rule 24(a) be amended to read:

(a) A meeting of the Association shall consist of the Officers of the Association and two (2) delegates from each Member Club, one of whom should if possible be a Coach.

E. Cooper/J. Brownlee

Carried.

Rule 35 Sports Anti-Doping Rules

"That Association Rule 35 be amended to read:

The Committee shall adopt the Sports Anti-Doping Rules as laid down by Drug Free Sport NZ. (Refer to the Pony Club Resource Manual for details)

NZPCA put an amendment to rule 35 - The Sports Anti-Doping Rules made by Drug Free Sport New Zealand (DFS) under the provisions of the Sports Anti-Doping Act 2006, as tabled at this meeting and as amended from time to time by DFS, will become NZPCA's Anti-Doping Rules from 1 July 2007 and will replace the existing Competitor Anti-Doping Policy.

B. Harvey/H. Truman.

Carried.

The amendment was carried and became the motion.

New Appendix A – NZPCA Fair Play Charter

All Members; Riding, non riding, coaches, officials and parents belonging to the New Zealand Pony Clubs Association undertake to uphold the principles of good sportmanship and fair play:

- To act within the spirit and intention of the rules
- Respect coaches, judges and officials
- Respect other riders and their supporters
- Respect their horses and care for their welfare
- Be gracious winners and dignified losers
- Play hard but play fair. Play to enjoy our sport

(ii) Area Rules - Rule 1:3 Objects

"That Area Rule 1:3 new(b) & (f) be amended to read:

New (b) to read: To promote and encourage the NZ Pony Clubs Fair Play Charter, cultivating respect, loyalty, and a strength of character and self discipline in all members. (Refer to appendix A of the Club and Branch rule book)

(f)when allocated, to co-ordinate the NZPCA Coaching and Training Programme and any other Area Events as the Committee may decide upon.

And that the existing objects (b) through to (i) be renumbered respectively.

A. Ferguson/M. McLeay.

Carried.

Rule 1:8 Colours

"That Area Rule 1:8 be amended to read:

Areas colours must be registered with the Association. Due regard must be given to other Areas' colours when applying for new colours, or a change to existing colours. Application to the Association must be notified in writing for approval or otherwise. Area colours are as follows:

- (a) Ashburton/South Canterbury/North Otago. (Forest green with fine yellow stripe on V neck)
- (b) Auckland (Royal blue, white stripe down outside of sleeves)
- (c) Bay of Plenty (Dark green with white trim)
- (d) Canterbury (Red and black)
- (e) Franklin/Thames Valley. (Royal blue and gold)
- (f) Gisborne/Wairoa (Black)
- (g) Hawke's Bay (Navy blue and silver)
- (h) King Country (Maroon with gold trim)
- (i) Marlborough/Nelson/West Coast (Yellow, blue band around sleeves and body)
- (j) Manawatu/West Coast (Green and black)
- (k) Northland (Cambridge blue with navy blue stripes)
- (l) Otago/Southland (Orange with black trim)
- (m) Taranaki (Amber and black)
- (n) Waikato (Red, black and yellow)
- (o) Waitemata/Rodney (Red jersey, white stripe down outside of sleeves)
- (p) Wairarapa/Wellington (White with navy blue trim)

H. Truman/D. Kelly.

Carried.

Rule 1:9 Management

"That Area Rule 1:9(a) be amended to read:

(c) The Association is to be notified of the name of the Delegate to the Association Committee, any change of officials, and the names of the four Co-ordinators appointed at the Annual General Meeting, before the 10th June of that year.

R. Stenberg-Calder/J. Brownlee.

Carried.

Rule 1:15 Business of the AGM

"That Area Rule 1:15(c) be amended to read:

The COM has agreed that there is no need to have a database co-ordinator appointed at an Area AGM.

Amend to read:

- (c) Election of Officers:
 - President.
 - Vice-President/s
 - Secretary
 - Treasurer
 - Delegate to Committee of Management
 - Auditor or Reviewer
 - 'O' Certificate Co-ordinator
 - ECTP Co-ordinator
 - Coaching Co-ordinator
 - Website Co-ordinator

R. Stenberg-Calder/B. Malkin.

Carried.

Rule 1:23 Particular Application of Funds and Income

"That Area Rule 1:23(d) & (g) be amended to read:

(d) In payment of an equal portion of the Affiliation Fee due annually to Equestrian Sports NZ as invoiced by the Association.

(g) ~~delete~~ "Profits from NZPCA Horse Trials Team Championships are to be divided equally between the Host Area and the Association after all relevant expenses have been deducted. The Area shall decide on the distribution of its share".

A.Ferguson/G.Kingsbury.

Carried.

Rule 1:29 Sports Anti-Doping Policy

"That Area Rule 1:29 be amended to read:

The Area Committee shall refer to the Sports Anti-Doping Policy as laid down by NZPCA. (Refer to the Pony Club Resource Manual for a copy)

M.McLeay/R.Stenberg-Calder.

Carried.

Rule 1:30 Harassment Free Sport Policy

"That Area Rule 1:30 be amended to read:

The Harassment Free Sport Policy shall apply in all instances. (Refer to the Pony Club Resource Manual for a copy)

M.McLeay/R.Stenberg-Calder.

Carried.

Rule 1:31 Violation of Rules

"That Area Rule 1:31 be amended to read:

..... under the jurisdiction of a Ground Jury or Appeal Committee will be dealt with as outlined in the NZPCA Policy and Procedure on Disciplining Members. (Refer to the Pony Club Resource Manual for a copy)

B.Harvey/A.Ferguson

Carried.

"That Club and Branch Rules 2:4(b), 2:15(b) & (c), new 2:15(d), 2:16(a) & (b), 2:21, 2:24, new Appendix A, delete Appendix B as listed below be amended accordingly".

Rule 2.4 Objects and Powers

(b)and self discipline in all members. Refer to Appendix A of the Club and Branch Rules.

Rule 2:15 Resignation, Discipline and Expulsion of Members

(b) **Discipline of a Member**

..... under the jurisdiction of a Ground Jury or Appeal Committee will be dealt with as outlined in the NZPCA Policy and Procedure on Disciplining Members. (Refer to the Pony Club Resource Manual for a copy)

(c) (i) Last sentence, ~~delete~~. Add (Refer Rule 2.26 page 28).

new (d) If any matter is referred to the New Zealand Pony Clubs Association, then their interpretation of the rules is final and binding on all parties.

2:16 Disputes and Harassment

(a) promptly to avoid escalation. All disputes will be dealt with as outlined in the NZPCA Policy and Procedure on Disciplining Members. (Refer to the Pony Club Resource Manual for a copy)

Rules 2:16 (a) (i) and (ii) are to be **deleted**.

Rule 2:16 (b) The Harassment Free Sport Policy shall apply in all instances. (Refer to the Pony Club Resource Manual for a copy)

Rule 2:21 Uniforms

Current appendix A, explanatory note on boots, to be **included** under 'boots' in rule 2:21.

Amend to read:

....for pony riders to wear jodhpur boots. Explanatory note:

*Competitions include Horse Trials, Dressage, Show Jumping and Team Mounted Games, i.e. all championships, ODE's, SJ days etc.

*The top half of the two piece boots are known as gaiters and sometimes referred to as chapettes or ½ chaps.

*A gaiter is defined as a piece of leather from below the knee down to the ankle.

*Gaiters, chapettes or ½ chaps made of cloth or suede are NOT permitted.

Rule 2:24 Sports Anti-Doping Policy

Amend to read:

The Club or Branch Committee shall adopt the Sports Anti-Doping Policy as laid down by NZPCA. (Refer to the Pony Club Resource Manual for a copy)

J. Brownlee/G. Rae.

Carried.

New Appendix A - NZPCA Fair Play Charter

All Members; Riding, non riding, coaches, officials and parents belonging to the New Zealand Pony Clubs Association undertake to uphold the principles of good sportmanship and fair play:

- To act within the spirit and intention of the rules
- Respect coaches, judges and officials
- Respect other riders and their supporters
- Respect their horses and care for their welfare
- Be gracious winners and dignified losers
- Play hard but play fair. Play to enjoy our sport

Delete Appendix B - Harassment Free Sport Policy

Rule 2:19 Working Rallies

"That Club/Branch Rule 2:19 be amended to read:

A working rally is one at which coaching is given or received and which is open to all members of the Club or Branch within the age range and/or certificate level for which it is intended. The minimum duration of a rally is 1½ hours of coaching. It may be either a mounted or unmounted working rally. Working rallies will be held when required and are to be authorised by the Club or Branch Committee.

(a) An unmounted working rally is usually for horse management.

(b) The Club or Branch Committee will determine the length of their working rally at the beginning of each season/year, noting the ruling that the minimum duration is 1½ hours of coaching.

- (c) Annual planning for working rallies is imperative and should be done in consultation with the Chief Club/Head Branch Coach and riders at the beginning of a season/calendar year.
- (d) Examinations - The riding member must have attended a minimum of five working rallies in the twelve months preceding the examination. Three of these attendances must be the combination of rider and mount that are sitting the examination.
- (e) Holders of C certificate and above may count three working rallies held especially for them at Area or Club level towards their required total of five. The District Commissioner and Chief Club Coach or an appointee must approve these working rallies.
- (f) Pony Club Camps - A camp of up to three days will qualify for one working rally; a camp of four days or more will qualify for two working rallies.
- (g) Competitions - The riding member must have attended a minimum of five working rallies in the twelve months preceding the closing date for entries to inter club, area, national or international competitions. Three of these attendances must be the combination of rider and mount entered into the competition.
- (h) Team practices, team coaching sessions or private lessons DO NOT qualify as working rallies.
- (i) Dispensation - In the case of a genuine Pony Club member who, for good reason, is unable to attend the requisite number of working rallies, the District Commissioner in consultation with the Chief Club Coach or Head Branch Coach and the Area, Club or Branch President may waive the minimum five working rallies. In the case of A & H certificate examinations, this must be stated on the application form.

South Canterbury put an amendment to clause (f) - Pony Club Camps - "That each day of a camp will qualify as a working rally provided there is a minimum of 1½ hours coaching per day".

S. Bishop/M. Chamberlain.

Lost.

The amendment was lost, therefore the original wording of clause (f) remains.

G. Kingsbury/J. Brownlee

Carried.

2:20 Attendance at Working Rallies

"That Club/Branch Rule 2:20 be amended to read:

- (a) Only financial members of a Club/Branch can count working rallies towards their required total of five.
- (b) Riding members may be marked present on one mount at a working rally only if they are present for the entire rally.
- (c) Riding members taking more than one mount to a rally must nominate the mount to be marked present and must ride it for the duration of a discipline section of the working rally.
- (d) Two working rallies can be held on the same day when the duration of each is a minimum of 1½ hours of coaching.
- (e) Regardless of the number of mounts, a maximum of four working rallies may count in any one calendar month.
- (f) Financial members who are temporarily away from their Club and Branch, may attend working rallies in the area of temporary residence. A record of these attendances must be certified by that Chief Club or Head Branch Coach and made available to the Chief Club or Head Branch Coach and the District Commissioner of the member's home Club or Branch upon request.
- (g) Any unruly persons or animals may be excluded from the working rally or grounds during organised activities.

G. Kingsbury/J. Brownlee

Carried.

(v) **Taupo & District Pony Club**

"That Association Rule 15(a) be amended to read: "The President can hold office for a period of up to five (5) years. There shall.....".

B.Larsen/B.Allen-Baines.

Carried.

14. CLUB FORUM DISCUSSION TOPICS

(i) **Timberlands Pony Club**

That the NZPCA Rules and Regulations for Team Mounted Games be amended accordingly.

COM will NOT discuss further.

(ii) **South Wairarapa Pony Club**

That a procedure be developed to standardize the management of gear that fails the required standard at Pony Club rallies and events.

COM will NOT discuss further.

15. NOTICES OF MOTION

(a) **Notice to Increase Subscriptions – Refer to Association Rule 22(d)**

"That the New Zealand Pony Clubs Association Inc., through the Association Officers, is giving notice to raise annual subscriptions as from 31 October 2008.

(b) **Notice to amend Association Rule 4 - Membership**

"That the New Zealand Pony Clubs Association Inc., through the Association Officers, is giving notice that a new class of Association membership be introduced, entitled Life Members".

16. GENERAL BUSINESS

(a) **Charities Act 2005**

"That the New Zealand Pony Clubs Association make a written request to the Charities Commission to treat the Association and its Areas, Branches and Clubs as a group for registration purposes under the Charities Act 2005".

S.Kitching/R.Stenberg-Calder.

Carried.

"That upon approval being given for Group Registration, the Association then proceed to register the group as a charitable entity with the Charities Commission pursuant to the Charities Act 2005 but reserving to each Area, Club and Branch the responsibility for filing with the Charities Commission its annual return and for notifying changes in its respective officers".

S.Kitching/R.Stenberg-Calder.

Carried.

(b) **Riders Workshop**

Tania Baker gave a brief report on the workshop. She thanked the Organising Committee for scheduling a riders' workshop at conference.

(c) **Telerein** - Jennifer Howard has developed a teaching aid, called a 'Telerein', for coaches while instructing riders. The Telerein is now available for sale.

(d) **Branch Membership**

Nicky announced the branches which had the largest increases in their riding membership to 30 November 2006.

- New Plymouth Branch (North Taranaki Club) – 34 members up 300% - will receive a voucher for \$100 to be used in the Pony Club Shop.
- Whenuapai Club – 15 members up 194% - will receive a voucher for \$75 to be used in the Pony Club Shop.
- Wainui Branch (Waitemata District Club) – 12 members up 130% - will receive a voucher for \$50 to be used in the Pony Club Shop.

Congratulations to those branches.

17. 2008 CONFERENCE

Lorna Stewart invited delegates to attend the 62nd NZPCA Conference on the 20th to 22nd June 2008 at the Waipuna Hotel and Conference Centre in Auckland.

18. CLOSING OF THE 2007 CONFERENCE

On behalf of the Conference Delegates, Nicky Williams, President, thanked the Waikato Area Pony Club for hosting the 61st Annual Conference and the delegates for attending.

She thanked all persons who facilitated workshops especially Jo Osborne for chairing the riders workshop. Delegates need to share what they have learnt at conference with members and Coaches back in their Clubs and Branches and encourage more to attend next year. She talked about the importance of communication and wished everyone well for the remainder of the year.

David Gibbons on behalf of the delegates thanked the President for chairing the 61st conference and for a job well done.

The conference closed 12.15pm.

Signed: _____
(President)

Date: / 06 / 2008