

# **New Zealand Pony Clubs Association**

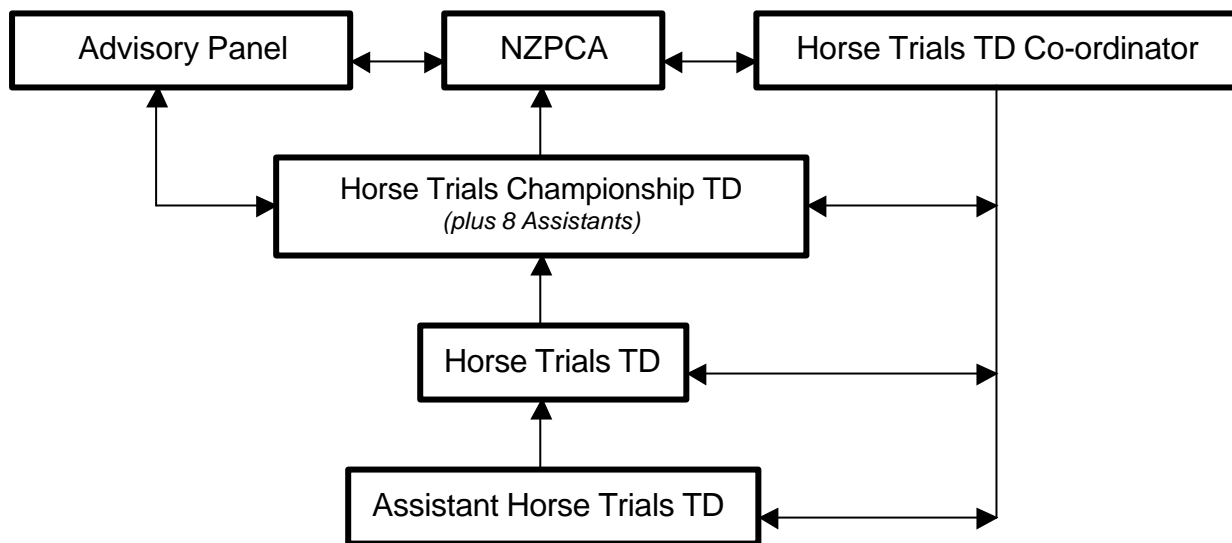


**Guidelines on**

## **How to Become a Horse Trials Technical Delegate**

## Introduction

The structure for the NZPCA Horse Trials Technical Delegates is as follows:



**The NZPCA has eight (8) TD Districts:**

**District 1** – Northland and Waitemata Rodney

**District 2** – Auckland, Franklin Thames Valley and Waikato

**District 3** – Bay of Plenty, Gisborne Wairoa and King Country

**District 4** – Taranaki and Manawatu West Coast

**District 5** – Hawkes Bay and Wairarapa Wellington

**District 6** – Marlborough Nelson West Coast

**District 7** – Canterbury and Ashburton South Canterbury

**District 8** – North Otago and Otago Southland

## Procedure To Become An ‘Assistant Horse Trials TD’

1. Attend a Horse Trials event with an approved TD. Suitable nominees for an Assistant Horse Trials TD will be called for at least every two years by the NZPCA commencing in 2000. Applicants will be nominated after having attended a TD seminar approved by the NZPCA. The nominations must be in writing from the Area and will need to be approved at the next COM meeting.
2. Once the nomination has been approved, the nominee will be placed on the NZPCA Horse Trials TD panel as an ‘Assistant Horse Trials TD’
3. To remain on the panel, the Assistant Horse Trials TD must attend an approved NZPCA TD seminar, organised by a Horse Trials TD Co-ordinator, every two years and have their TD Record Card updated at each seminar.

## **Procedure To Become A 'Horse Trials TD'**

1. To become a Horse Trials TD, you must first have been an Assistant HT TD.
2. The nominee will be required to TD under the supervision of a NZPCA Horse Trials TD or Championship TD at a minimum of six (6) ODE's, of which two (2) must be at training level or below and two (2) above this level including one (1) at an Area Trial. These six (6) ODE's must be recorded on their TD Record Card.
3. When (2) above has been completed to the satisfaction of the supervising TD, the Area Secretary is to send the Executive Officer a copy of their TD Record Card with a covering letter requesting the NZPCA to upgrade the TD. Once accepted, the TD will be listed on the NZPCA Horse Trials TD panel.
4. To remain on the panel, the Horse Trials TD must attend a TD seminar, approved by the NZPCA, organised by a Horse Trials TD Co-ordinator, every two years and have their TD Record Card updated at each seminar.

## **Procedure To Become An 'Assistant Horse Trials Championship TD'**

1. The NZPCA will invite Areas to nominate a Horse Trials TD to become an Assistant Horse Trials Championship TD when a vacancy becomes available.
2. When the TD has accepted the invitation, they will be asked to provide the following:
  - two (2) independent written reports on their performance, (*one from a Horse Trials TD and one from a Horse Trials Championship TD signed and dated*) with copies of each report being sent to the Executive Officer and Area Delegate along with a copy of their TD Record Card.
3. On receipt of (2) above, the application will be considered by the Committee of Management at their next available meeting to upgrade to an Assistant Horse Trials Championship TD. If approved, the TD will be listed on the NZPCA Horse Trials Championship TD panel.

## **Procedure To Become A 'Horse Trials Championship TD'**

1. To become a Horse Trials Championship TD, you must first have been an Assistant Horse Trials Championship TD.
2. The appointment will be made by the NZPCA. No application form or supporting material will be required. It is envisaged, in most cases, an Assistant Horse Trials Championship TD will become the Championship TD but the NZPCA reserves the right to appoint whom ever they so wish.
3. Appointments of HT Championship TD's will be for a three year period with consideration of reappointment of a further three year period.

## **Advisory Panel**

The Advisory Panel is appointed by the NZPCA. The role of the Advisory Panel is to assist the Championship TD's, their Assistants and Horse Trials TD Co-ordinators on technical matters and rule interpretations. This panel will periodically conduct seminars to upskill/update the HT Championship TD's, Assistants and TD Co-ordinators.

## **Horse Trials TD Co-ordinator**

The Horse Trials TD Co-ordinators are appointed by the NZPCA. The role of the TD Co-ordinators' is to arrange and co-ordinate TD seminars, within their District, in conjunction with the HT Championship TD's.

## **Horse Trials TD Record Cards**

Record Cards are available from the Horse Trials TD Co-ordinator or the Executive Officer.